

**Annual members meeting
Wednesday 22nd November 2023
By virtual means**

Attendees - 43

Edward Astle	Chairman	Louise Westcott	Company Secretary (Minutes)
Roger Spencer	Chief Executive		

		Action
1	Welcome & introduction	
	<p>EA introduced himself as the new chair of the Trust and welcomed our members, governors, staff and volunteers to the meeting. This is our Annual Members meeting where we will be looking at the work and achievements of the Trust in 2022/23. We are virtual this year and are having our meeting a little later than usual for reasons that will be explained.</p> <p>The Christie has responded in its usual committed and determined way to ensure the best possible cancer care. We have seen innovation and developments happen in the way we treat patients, as well as big steps taken towards our mission of providing world beating care, research and education. People and patients are at the centre of all this, and EA thanked everyone for their support.</p> <p>I hope you enjoy the meeting and if you would like to find out more about the achievements in 2022/23 the annual report and accounts are available for you to access on our website Annual report and highlights of the year - 2022/23.</p>	
2	Report from the Chairman	
2.1	Minutes	
	EA noted that the minutes for the previous annual members meeting from 4 th October 2022 have been available on the website prior to today's meeting. No corrections have been received so we will accept these as an accurate record.	
2.2	Governor elections & thanks	
	<p>EA noted that he is very pleased to announce the results of the governor elections. Sam Vickerman for the Tameside and Glossop constituency and Rachael Bailey for the other clinical professional staff constituency were both re-elected for a second term.</p> <p>Philip Ormesher was elected to the Cheshire constituency, and we welcome back Susan Mee to the Oldham constituency.</p> <p>We also have a new staff governor, Catherine O'Hara who has been elected as the governor for non-clinical staff.</p> <p>Unfortunately, we did not fill 4 of our public constituencies and will look to fill these seats going forward.</p> <p>We would like to congratulate our existing governors on being re-elected and extend a very warm welcome to our new governors.</p> <p>On behalf of the Trust and the Council of Governors EA thanked our outgoing governors:</p> <p>Alice Choi - completed 9 years as public governor for Cheshire and a member of the Development and Sustainability Committee</p>	



	<p>Dr Mohammad Qureshi – also completed 9 years as a public governor for Bury and a member of the Patient Safety and Experience Committee</p> <p>Janice Moss - resigned as the partner governor for The Christie Charity in February 2023 after completing 5 and a half years as a governor and member of the Patient Safety and Experience Committee</p> <p>Alison Calnan - resigned as the public governor for the Northwest in November 2022.</p> <p>EA thanked our outgoing governors very much for their involvement and hope that you keep in touch.</p>	
2.3	Appointment of Directors	
	<p>EA updated the meeting on appointments and changes to the Board of Directors in 2022/23.</p> <p>During 2022/23, there were no changes to the Board of Directors.</p> <p>Further details about all the members of the Board of Directors are available on our website.</p> <p>I can confirm that during 2022/23 the Nominations Committee recommended to the Council of Governors the reappointment of Kathryn Riddle, Jane Maher, Kieran Walshe, Tarun Kapur and Robert Ainsworth for a further 1 year. They also recommended a further 1-year term for Chris Outram as Chair.</p> <p>These extensions were agreed by the Council of Governors.</p> <p>EA noted that there have been some changes this year and these will be reported to the next meeting.</p>	
2.4	Amendments to trust constitution	
	EA noted that there were no changes to the constitution in 2022/23.	
3	Report from the council of governors	
3.1	<p>EA noted that he is presenting this summary of the work of the council of governors and its committees in 2022/23. He thanked the Council of Governors for its continued commitment to carry on supporting the Trust.</p> <p>Amongst other things the council has reviewed the appraisals of the non-executive directors including the chairman and heard detail of the refreshed strategy of the Trust. Much of the work of the council is done through their committees.</p> <p>First off, the Membership & Community Engagement Committee has developed and been working to the Membership Strategy 2019 – 2023, this continues the work of the previous strategy with the focus on increasing engagement and representation in the membership. At the end of the year 2022/23 our total membership was 12,586 members (this is including staff and volunteers), this has been reduced from around 30,000 members. The target membership is now 10,000 engaged members.</p> <p>The Patient Safety & Experience Committee reviewed issues relating to patient safety, clinical effectiveness, and patient experience. The core strengths of the Trust. The 'talking to patients' initiative that has been so successful over the years and gives the governors direct engagement with patients, carers and frontline staff, continues to be popular and successful.</p> <p>The Development & Sustainability Committee has been involved with the Annual Planning process in its changed form and has worked on reviewing progress against the Trust Strategy. This committee has also provided governor input to major capital programme developments including the now completed Paterson site redevelopment, as well as receiving updates on the changed financial planning process.</p> <p>The Nominations Committee have recommended reappointments and the</p>	



	<p>appointment of the new chair.</p> <p>The council of governors had a busy and productive year. Meetings have been very well attended both in person and virtually.</p> <p>I would now like to hand over to Roger Spencer the Christie Chief Executive who will talk a bit more about the annual report and accounts 2022/23.</p>	
4	Report of the Chief Executive	
4.1	Annual report & accounts & future	
	<p>RS introduced the summary of the annual report & accounts for the year 2022/23.</p> <p>Annual report and accounts 2022/23 & forward planning information</p> <p>RS noted that we are passionately committed to improving the outcomes and experiences for cancer patients. In 2022/23 our team has delivered an outstanding set of results. In a moment I'm going to show you a short film that describes some of the highlights, but first I want to tell you about some of the details.</p> <p>RS updated on key elements of the delivery of the Trusts requirements.</p> <p>Quality Standards</p> <p>In 2022/23, The Christie continued to perform very well against our required quality standards including our safety measures such as extremely low infection rates, and carried on monitoring our waiting time targets to ensure that our patients continued to be seen as quickly as possible. We also worked across the system in Greater Manchester to prioritise cancer patients where there are still some long waits because of the ongoing impact of the pandemic. But most importantly we have received excellent feedback from our patients throughout the year giving us excellent outcome and experience results. You will hear more about this shortly.</p> <p>In terms of our Financial Performance – In 2022/23 the Trust has continued to operate under the same financial regime which was introduced in 2020/21. This financial regime was a simplification of the funding flows which was introduced, due to the coronavirus pandemic. The NHS providers and their commissioners moved to a financial framework funding on block contracts and system partnership arrangements. The trust continues to have a strong grip on managing the finances.</p> <p>For 2022/23, we made a consolidated surplus of £12.1m (this includes the charity, The Christie Pharmacy (a subsidiary company of the Trust) & the Trust). NHS commissioners and NHS England have invested £36.9m more in patient treatments than in the previous year. The additional investment includes £10.3m of Elective Recovery Funding, this funding is to assist the Trust in achieving elective activity recovery with the aim of reducing the increased waiting lists and times resulting from the impact of the COVID19 pandemic.</p> <p>During this financial year the charity received £16.2m total income and funded £0.5m of Capital projects.</p> <p>We have invested £74.7m on new assets including:</p> <ul style="list-style-type: none"> • The completion of an integrated research facility to replace the fire damaged Paterson research building • The commencement of a multi-year replacement programme of our fleet of linear accelerators starting with the Oldham site • New information technology • Estates maintenance to ensure effective patient care 	



	<p>Auditors Opinion</p> <p>We have been given a clean bill of health by our auditors who set out in their report that our accounts are a true representation, and we pass the required efficient effective and economic tests.</p> <p>In respect to one transaction in-year relating to The Christie Charity, the Trust's external auditor reported that in their view there was a significant weakness in the Trust's governance arrangements relating to a single transaction. This related to the Trust not receiving approval from HM Treasury. The Trust had received legal advice that we could go ahead with this transaction and there was an understanding that other Trusts had entered similar transactions. However, the external auditor recommended the Trust seeks advice from NHS England and HM Treasury regarding its compliance with Managing Public Money. The Trust has discussed this matter with NHS England and sought retrospective approval for the transaction from HM Treasury. This approval has not been received at the date of this report. The external auditor also recommended that, prior to making any similar transactions in the future, the Trust seeks advice and/or approval, as applicable, from NHS England and HM Treasury as part of its assessment of compliance with HM Treasury's Managing Public Money.</p> <p>This delayed our ability to lay the Annual Report & Accounts before parliament thus delaying the meeting. This has now been done and is resolved.</p> <p>Regulators Assessment</p> <p>We have complied with the required standards as well as achieving the best possible rating (1) in the System Oversight Framework which assesses performance across;</p> <ul style="list-style-type: none"> • <i>quality of care</i> • <i>finance and use of resources</i> • <i>operational performance</i> • <i>strategic change</i> • <i>leadership and improvement capability</i> <p>CQC</p> <p>In October 2022, the CQC undertook a routine inspection of a core service, medical services. The well led part of the inspection followed in November 2022 and the Trust received the outcome report and rating in May 2023, the overall rating received was Good. An action plan was submitted in response to the report, which has been published on the Trust's website.</p>	
	<p>The Review of the Year video was shown: https://www.youtube.com/watch?v=aULqXgQdO50</p>	
5	Questions	
	<p>Question: What are you building next to the Patterson building on Oak side.</p> <p>Response: we have submitted a planning application for an Advanced Scanning and Imaging Centre, with associated clinical accommodation. It is a 3-story building that will replace the current outdated accommodation for CT scanning to allow for a much better patient experience and to accommodate the latest equipment. There will also be scope to use the upper floors for more up to date inpatient accommodation in the future.</p> <p>Comments;</p> <p>This video is amazing.</p> <p>Stacey's story has brought a tear to my eye, what an amazing woman.</p> <p>What a fantastic overview of The Christie services!</p>	

