

**Annual members meeting
Wednesday 23rd September 2020
By virtual means
Attendees - 46**

Chris Outram Chairman Louise Westcott Company Secretary (Minutes)
Roger Spencer Chief Executive

		Action
1	Welcome & introduction	
	<p>CO welcomed members, governors, staff and volunteers to the first ever virtual Annual Members meeting of The Christie at which we will be looking at the work and achievements of the trust in 2019/20.</p> <p>It was another great year with many new developments and big steps taken towards our mission of providing world beating care, research and education. People – and patients are at the centre of all this. Thank you for your support.</p> <p>CO noted that she hoped everyone would enjoy the meeting and that everyone could find out more about the achievements in 2019/20 through the annual report & accounts that are available to access on our website.</p>	
2	Report from the Chairman	
2.1	Minutes	
	<p>CO noted that the minutes for the previous annual members meeting from 18th July 2019 have been available on the website prior to today's meeting. No corrections have been received so we will accept these as an accurate record.</p>	
2.2	Governor elections & thanks	
	<p>CO announced the results of the recent governor elections;</p> <p>Dr Qureshi has been re-elected in the Bury constituency. Paula Turner was elected to one of the 2 Manchester constituencies and Colin Bamford was elected to the Trafford constituency. Dr Amit Patel has been elected in the Staff: medical practitioner constituency.</p> <p>We also have some elections taking place in our 'staff: non-clinical' and 'staff: other clinical professional' constituencies. The results of these elections will be posted on the website following the conclusion of the process. Both elections have 2 candidates.</p> <p>Unfortunately we did not fill 5 of our public constituencies – we are undertaking a further process to fill these seats in the coming weeks and this will be reported on our website.</p> <p>We have also welcomed a new partner governor in 2019/20 - Geneva Rhodes joined the council at the end of 2019 as a patient representative partner governor</p> <p>We would like to congratulate our existing governor on being re-elected and extend a very warm welcome to all of our new governors.</p> <p>On behalf of the Trust and the Council of Governors CO thanked our 2 outgoing governors, both of whom have served the maximum term;</p> <p>Ann Gavin Daley has completed 9 years as public governor for Salford and has been a much valued supporter of The Trust and chair of the Quality Committee.</p> <p>David Makin has completed 11 years as a partner governor and has been valued members of the Quality Committee;</p>	



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	<p>Mary Maden has completed 6 years as a public governor for Tameside & Glossop and a member of the Quality Committee.</p> <p>We will miss you all on the council and thank you very much for your involvement.</p>	
2.3	Appointment of Directors	
	<p>CO outlined the changes to the board in 2019/20;</p> <p>Our Chief Nurse, Jackie Bird left the Trust in September 2019 to take on a national role and was replaced by Julie Gray who held the interim chief nurse role until the end of the financial year 2019/20. A permanent replacement was then appointed in April 2020 when Professor Janelle Yorke joined the Board.</p> <p>Our Chief Operating Office Fiona Noden left the Trust at the end of 2019/20 to take up a chief executive role. Bernie Delahoyde came in to post as the Interim Chief Operating Officer in February 2020 to replace her.</p> <p>I can confirm that during 2019/20 the Nominations Committee recommended to the Council of Governors the reappointment of Tarun Kapur for a further 3 years. This extension was agreed by the council of governors.</p>	
2.4	Amendments to trust constitution	
	CO outlined that there have been no changes to the constitution in 2019/20.	
3	Report from the council of governors	
3.1	<p>CO presented a brief summary of the work of the council and its committees in 2019/20.</p> <p>First off, the Membership & Community Engagement Committee have developed and been working to the Membership Strategy 2019 – 2022. This continues the work of the previous strategy with the main focus on increasing engagement and representation in the membership. At the end of the year 2019/20 our total membership was 15,103 members (this is including staff and volunteers), this has been reduced from around 30,000 members. The target membership is now 10,000 engaged members.</p> <p>The Quality Committee reviewed issues relating to patient safety, clinical effectiveness and patient experience and are involved in the ‘talking to patients’ initiative that gives them direct engagement with patients, carers and front line staff. They also received and reviewed the quality accounts for the year.</p> <p>The Development & Sustainability Committee has been involved with the Annual planning process and has worked on reviewing progress against the Trust Strategy & the Operational Plan as well as the Greater Manchester cancer plan. This committee has also provided governor input to major capital programme developments including the outpatients redevelopment, the Paterson site redevelopment, Christie @ Macclesfield Cancer Centre and the tiered car park as well as receiving updates on the financial planning process.</p> <p>The council of governors as a whole have had a good and busy year. Amongst other things they have reviewed the appraisals of the non-executive directors including the chairman and heard detail of the refreshed strategy of the Trust.</p> <p>Another busy and productive year for the council of governors.</p> <p>CO handed over to Roger Spencer The Christie Chief Executive to talk a bit more about the annual report and accounts 2019/20.</p>	
4	Report of the Chief Executive	
4.1	Annual report & accounts & future plans	
	<p>RS welcomed everyone.</p> <p>RS introduced the annual report & accounts and noted that at The Christie we are</p>	



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	<p>passionately committed to improving the outcomes and experiences for cancer patients.</p> <p>Annual report and accounts 2019/20 & forward planning information</p> <p>As I am sure many of you will know, at the Christie we are passionately committed to improving the outcomes and experiences for cancer patients. In 2019/20 our team has delivered an outstanding set of results that do just that. In a moment I'm going to show you a short film that describes some of the highlights, but first I want to tell you about some of the details.</p> <p>Quality Standards</p> <p>We met all of the required quality standards across the year including our safety measures such as extremely low infection rates, we met all waiting time targets with the exception of the 62 day target. This was as a result of a change in the way this target is measured and we are working with Trusts across GM&C to meet this target for our patients. But most importantly we have received excellent feedback from our patients giving us excellent outcome and experience results. You will hear more about this shortly.</p> <p>Financial Performance – our results were better than plan. The timing of the Covid-19 pandemic in March 2020 meant there was not a significant impact on the 2019/20 results.</p> <p>For 2019/20, we made a consolidated surplus of £27m (this includes the charity, The Christie Pharmacy (a subsidiary company of the Trust) & the Trust). The charity received £15.3m total income and funded £0.9m of projects. Charity capital contribution was down in 2019/20 due to large capital programmes ending in 2018/19 and none starting in 2019/20. The largest of the projects ending in 2018-19 was the Outpatient Development. We expect this figure to be larger in this financial year due to large capital projects starting in 2020-21, including the development of the Christie @Macclesfield cancer centre.</p> <p>NHS commissioners and NHS England have invested £47.7m more in patient treatments than in the previous year.</p> <p>We have invested £20.2m on new assets including:</p> <ul style="list-style-type: none"> • Continuing development of an integrated research facility to replace the fire damaged Paterson research building (Completion due 2022-23) • New information technology and • Estates maintenance to ensure effective patient care <p>Auditors Opinion</p> <p>We have been given a clean bill of health by our auditors – who set out in their report that our accounts are a true representation and we pass the required efficient effective and economic tests.</p> <p>Regulators Assessment</p> <p>We have complied with the required standards as well as achieving the best possible rating (1) in the Single Oversight Framework which assesses performance across;</p> <ul style="list-style-type: none"> • quality of care • finance and use of resources • operational performance • strategic change • leadership and improvement capability 	
5	Questions	
	<p>Questions were invited.</p> <p>Barbara Goodman asked about cancer patients have been neglected in the Covid</p>	



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<p>period and how The Christie has managed through the last 7 months, have patients been disadvantaged.</p> <p>CO – very good question. We've been concerned to carry on treating patients and to ensure patients are referred.</p> <p>RS – at The Christie we deal with treatment for patients that have been diagnosed and extra precautions have been put in place to enable these treatments to continue. New patients have been disrupted.</p> <p>CH told the meeting about the work across Greater Manchester. We have been a 'green' site to prevent patients being affected by the virus. As we move to a further increase of infection it is very important we continue to maintain a comprehensive service for all patients – particularly diagnosis. Scopes such as endoscopy have now been restored after some restrictions.</p> <p>It is important that patients continue to seek advice – treatments will continue to be delivered safely in the Trust. We have taken special efforts to maintain safety in the Trust in a very secure way, testing staff and limiting footfall.</p> <p>CH reassured the meeting that treatments are continuing, there are some particular circumstances where individuals' treatment has been adjusted on clinical grounds to reduce risk. Patients of all types have been treated throughout.</p> <p>CO added that we will continue to do things safely to ensure we can treat our patients.</p> <p>Christine Mathewson asked about the experience of patients attending other A&E departments. CO noted that Julie Gray will feed back on this piece of work.</p> <p>LW described the process for applying to be a governor.</p> <p>Gwyn Howes asked when volunteers will return. LH responded that we have to keep away from the site in order to protect patients and staff are working from home but at this time we have to work within the constraints we have. This is to safeguard our patients. When it is safe to do so we will be in touch with volunteers about returning.</p> <p>Paula Turner – is there a role for e-volunteering. LH responded that we are looking at this and will be doing more & more remotely. We will be in touch with volunteers once we have developed this further.</p> <p>Thelma Gowenlock – asked about the survey of experience of the meeting. LW fed back that this related to Zoom and was not part of the AMM itself.</p> <p>Roger Bowman noted that he has been a patient over the last few months. He said he has nothing but praise for the staff, they have been fabulous.</p> <p>Janet Morley – Jo who presented the video was fabulous and very inspiring.</p>	
<p>CO thanked everyone for attending and for the support given. Meeting closed.</p>	

