

Minutes of the Neighbourhood Forum
Held on Tuesday, 22nd May 2018 in Meeting Room 6

Present:	Membership: Cllr Andrew Simcock – AS (Chair) Joanne Fitzpatrick – JF (The Christie) Jason Dawson - JD (The Christie) Cllr David Ellison – DE David Roscoe - DR Cllr John Leech – JL	Residents: Peter Walch – PW Stuart Bracewell – SB Peter Smith – PS Madeleine Rose – MR Doug Edwards – DE Marjorie McSweeney – MM Rodger Pannone – RP Sarah Gibson – SG Roger Smith - RS
In attendance:	Maggie Doyle – MD (The Christie) Will Blair – WB (The Christie) Rosie Gill – RG (The Christie) Adrian Burt – AB (The Christie) Peter Rowe – PR (Turley) Warren Roper – WR (MCC) Rob Dillon – RD (MCC)	

06/18	Standard business	
a	Chairs welcome and introductions	
1.	AS commenced the meeting by stating that members of the forum would remember that when the neighbourhood forum first started, residents from the Rathen Road area were well represented. However, a few weeks ago, an email was received from a resident on Rathen Road, informing that those residents were withdrawing their membership from the neighbourhood forum. He stated they will set up an alternative organisation of their own.	
2.	AS would like to record that Colleen Scott, Don Berry and George Mills have been regular attenders of the forum and have provided much challenge and input into everything done. AS regrets the fact that they have chosen to withdraw their membership. He stated that that particular area should be represented on the neighbourhood forum and feels it is time to refresh the membership of that particular area. He will therefore write to residents on Rathen Road, Kinnaird Road, Cotton Hill, Cotton Lane and Henwood Road to ask people to volunteer to join the neighbourhood forum.	
3.	DE stated it is his understanding that CS had purely sent apologies for this meeting only. JL thinks it would be sensible to have a dialogue to say if you don't want to attend do you have any objection to asking other residents in the area to attend? Otherwise, it may be perceived as trying to undermine what they have decided to do. AS will speak to CS and George Mills who are the two remaining representatives and see if they are continuing. In view of what they say, he may then write to the residents in the streets mentioned.	
	Action: AS to contact CS and GM	AS
4.	AS also informed members that a group of residents from Rathen Road and the surrounding area have filed a formal complaint with the City Solicitor about AS suggesting he has a conflict of interest in being a local councillor, a member of the	

	<p>Christie Council of Governors and also chairing the Neighbourhood Forum and therefore is breaching the Councillor Code of Conduct. AS has submitted his response and it will be dealt with by the City Solicitor in the usual way.</p> <p>5. A number of residents expressed their concern stating that it was very unreasonable as AS is extremely fair and manages the forum very well. They felt that certainly, as far as residents are concerned, they are listened to and AS manages the meetings well.</p> <p>6. JL stated that as a Didsbury East councillor, AS does lay himself open to complaints from residents because you try to be fair to residents in the other three wards so he does not feel there is any conflict of interest.</p> <p>7. AS then went on to introduce Warren Roper to the Forum who is the representative from Manchester City Council who deals with parking zones. He will attend forum meetings from now on to discuss the extension of the CPZ.</p> <p>8. AS proposed that items 7 and 8 on the agenda are discussed first so that WR may leave the meeting after these points are discussed.</p>	
b	Apologies for absence	
1.	Apologies were received from Cllr Chris Wills, Cllr Gavin White, Cllr Kelly Simcock, Cllr James Wilson, Colleen Scott and Jim Machin.	
c	Minutes of last meeting held on 30th January 2018	
1.	AS stated that because of the contentious nature of some of the past meetings and what was said and not said, these meetings are now recorded. This results in very lengthy and comprehensive minutes. JF and AS then go through them and make sure they are a correct record. JF and AS are happy the previous set of minutes are a correct record and AS asked the forum members if they too were happy? All agreed that these were a correct account of the meeting held on 30 th January 2018.	
	Action: Minutes from meeting held on 30th January 2018 were approved	ALL
2.	<p>SB stated that the minutes are a contemporaneous record but he would like to make three suggestions for future minutes.</p> <ol style="list-style-type: none"> 1. Now that the minutes are so fully detailed, perhaps paragraphs could be numbered to help with reference when required? 2. He feels a little bit of 'corporate speak' creeps in occasionally i.e. it might say 'we' which means 'the trust' and it sounds like the trust is talking to the neighbourhood whereas 'we' is the neighbourhood and he suggests it should be more in the third party. 3. He would like to suggest more action points. JF stated that it does need to be made clear during the actual meeting what the actions are and who is responsible for each. 	
	Action: JF to consider SB's suggestions	JF
d	Matters arising	
1.	MR asked if there was an update available for item number 04/18 from the previous minutes regarding the resurfacing of Oak Road. JD stated the trust will be resurfacing Oak Road later this year as part of the planning conditions. He understands that any remedial work that needs to be undertaken to the drains at that point will be done then. Any local repairs will be taken care of by the trust as part of the resurfacing works. What can't be said at this stage is that the whole of Oak Road drainage system will be replaced, but any localised damage will be taken care of as part of the resurfacing.	
2.	A matter was raised regarding the date proposed for Oak Road to be restored back to normal and the one-way system removed. JD stated that one of the conditions of the planning permission was that Oak Road had to go back to a two-way system. The trust has to continue the works and then serve notice. The pot holes have now been filled in and JD is hoping that by October the whole of Oak Road will have been completed. The trust is also looking to repave Palatine Road down to the tiered car park as the paving is also damaged there.	

07/18	Extension of the Controlled Parking Zone	
1.	<p>WR reported that the Highways Department were approached to consider what areas should be looked at for an extension to the Section 106 parking scheme. This included carrying out surveys, driving around the streets, local intelligence, looking at the wider area to try to get an understanding of what streets are affected by parking problems. This exercise is now complete. WR stated that AS had passed on some information to Highways and also the study that Ballbrook Conservation area had undertaken had been included, all of which provided some very good information. All that material has now been gathered which has resulted in an area which Highways believe should be used for a study. This has been passed on to transport consultants, Turley's and The Christie.</p>	
2.	<p>PR reported that the position currently is that there would be an agreement made between the trust and MCC on the terms of the contract. This will then be turned into a legal agreement and once that is all signed and sealed, MCC can release the planning permission. Following that, the trust can then move on with the delivery programme and essentially be at a point where work can commence on the car park.</p>	
3.	<p>AS added that when WR referred to 'intelligence from AS', this was based on all the conversations he has had for several years. AS had provided a feel for what he thought the parking zone at the very least should contain. It certainly covers areas including the Ballbrook area, Westholme, Brooklawn, Roseland, Mayville and parts of Withington. He also thinks it should include the other side of Palatine Road and as far as Burton Road. AS stated that it should include all areas from everybody around this table today.</p>	
4.	<p>MR raised a question about the existing parking scheme. She said she knows it will be extended because there has been suggestion that it needs some review.</p> <p>WR confirmed that it is part of the brief to learn from the existing area and change what can be as part of the process. He confirmed there is every intention to do that.</p>	
5.	<p>A question was then asked about the consultation exercise and specifically how this will work? Will this be listening to ideas, actively soliciting them or passively receiving them? WR said the exact details are yet to be decided, but certainly it will involve actively going out to get feedback on how the existing scheme is working.</p>	
6.	<p>SB stated that WR had said he'd put a costed proposal into The Christie. Does this imply that there was a detailed design otherwise they would not be able to work up these costs? Was this level of detail now drawn up? WR stated that no, it certainly wasn't that detailed. The cost model is based on a basic formula founded on the process that is needed to go through which doesn't change. It is based on the number and length of streets and the number of residents that are being engaged in the area.</p>	
7.	<p>JL stated he is keen to know how these people are going to be engaged and whether or not local members are going to be engaged in the same process. Secondly, he would be interested to get a copy of what area have been calculated for cost purposes.</p>	
8.	<p>AS stated he would agree with everything JL has said. He stated that when the initial scheme was set up it was a very comprehensive consultation. It certainly is a good idea to get a copy of the map and share this with all the members in all four wards.</p>	
9.	<p>JL thinks a lot of residents had legitimate concerns that they hadn't been consulted on when the original scheme was undertaken. These residents were not going to be part of the scheme but they were definitely the recipients of the knock on effect.</p>	
10.	<p>JD stated it is only recently that this document has been received and the trust needs to have a thorough review of it and respond accordingly.</p>	
11.	<p>RP thanked WR for all the hard work in this area. He wondered if he or the trust had a feel for the time that he thinks for the next stage to be reached.</p> <p>WR stated there was an indicative timescale in terms of getting the 106 legal terms underway which was around about the summertime.</p>	
12.	<p>PR stated the negotiations are not yet concluded and there is still collaboration to go but it is hoped to get through that in June and July. There will then be a period of legal work as it takes lawyers a few weeks to pull this together into a Section 106 agreement. It then needs to be signed by both parties. Realistically it will be approximately 8 – 10 weeks from now.</p>	
13.	<p>SG said she was not familiar with the legalities of the consultation process but she</p>	

	<p>agreed with JL that there has been no mention of it in her area at all. She can easily see that if a controlled parking zone was implemented this will immediately hit Pine Road and surrounding areas. She thinks Goulden Road is definitely within the area but there are large areas just beyond that are still within walking distance to the Christie site.</p> <p>14. RS asked will the Section 106 agreement be agreed by mid-summer and will it specify the actual detail of the scheme of the parameter of the roads involved and the cost or will it merely say a section and extended CPZ is being developed.</p> <p>15. DR commented that permission for the car park was conditional on the Section 106 being agreed therefore the planning permission will not be released until there is a very detailed understanding of what the CPZ will be.</p> <p>16. RS reiterated the cost of the scheme can't possibly be sorted until the scheme has been agreed. DR replied the process will be agreed but the cost will come from the process itself. Once there is a defined area there will be a cost attributed to that and once that is in place, this will allow the Section 106 to be agreed and the planning permission to be released.</p> <p>17. DE raised a question about the process in terms of there being different sorts of control parking zones, e.g. 3 hour limits, different options that have been discussed by residents, and wondered will they be part of the consultation as well i.e. will there be different options.</p> <p>18. AS stated that's what happened last time.</p> <p>19. WR confirmed that there are plans to do the same thing, talking about stages of consultation and the very first stage is to ask people about their experiences and what would suit them. That information will then be taken away and the design built on that.</p> <p>20. AS said from his experience and to make a bold statement, he feels that the current parking zone has worked really well but it does require fine tuning.</p> <p>21. A resident also raised the issue of it being important to define what is considered a reasonable walking area and to have parking zones within that walking area. He said that anything beyond that you have to accept that people won't want to park beyond that area.</p> <p>22. WR confirmed that this point does come into the thinking but there are other considerations involved, including parking considerations as well as demand. It is a consideration but it has to be carefully managed.</p> <p>23. AS said it is a well-made point, walkability and affordability are things that will be factored in.</p> <p>24. MM stated that it should be remembered that there is a car park going to be built this time, therefore, you would hope with a car park being built it won't have the same impact.</p> <p>25. JF reminded the forum that we do need to think about affordability as whatever the trust spends on the CPZ, means less to spend on the car park.</p> <p>26. AS concluded that hopefully we will make some good progress regarding the funding, signing the 106 and then getting the consultation started. He is looking forward to involving local residents, local members and taking this matter forward.</p> <p>27. SB would like to invite WR to attend the next neighbourhood forum meeting on 11th September. AS confirmed that this is the case. AS hoped that substantial progress would be made by 11th September.</p>	
	Actions: WR confirmed he will attend the CNF meetings on a regular basis as the CPZ will always be an agenda item until it is in place	WR
	Action: AS will get a copy of the map of the area in consultation with WR. He will circulate it to the CNF	AS
	Action: PR, DR & WR will be working on the Section 106	PR/DR
	Action: JF as the next neighbourhood forum meeting will be in September, there will be an update made on the Christie website	JF
08/18	Update on the car park planning permission	
1.	All present agreed this had been covered above in 07/18.	

09/18	Park & Ride Scheme	
	<ol style="list-style-type: none"> 1. RG updated the forum with regards to the park and ride scheme. She confirmed that the trust was made aware some time ago that the landlord was selling the Christie Fields area for residential housing. There was no date agreed when work would commence therefore the trust hoped to extend the lease until at least the New Year. However, notification has been received that an alternative site has been obtained which is Withington Community Hospital effective from Monday, 11th June. 2. A site visit has taken place and there is a lease now with South Manchester Hospital who are the landlords for that area. The trust has 80 spaces that can be used on the right hand side of the car park as you go in from the Nell Lane side. The trust will be using the bus stop at Elizabeth Slinger Road, on the same side as the spaces and there is a footpath directly across to the bus stop. Belle Vue Coaches have discussed it with the Council and they are happy to use the bus stop providing the bus doesn't wait more than 5 minutes at a time. The trust has engaged with all users and anybody can turn up for park and ride. The trust is setting up a process for delegates that are attending events in the Education Centre and they will be given passes to park in the car park. It will be used very regularly starting from 11th June. 3. A resident asked if it was possible to also consult with West Didsbury Residents Association as that area is their remit too and they would be interested in that development. RG confirmed this would be actioned. 	
	Action: RG to consult with West Didsbury Residents Association	RG
	<ol style="list-style-type: none"> 4. AS sought clarity on the number of spaces and was he correct in thinking that between Christie Fields and the new site at Withington there is a net loss of somewhere between 10 and 20 spaces. 5. RG replied that currently there are only 80 spaces that can be used at Christie Fields and therefore the trust has requested 80 more. She had visited the Community Hospital several times and even on busy days, there were a lot of empty spaces so it is felt the trust may be able to add to that agreement. It is felt that 80 spaces is sufficient at the moment but may be able to negotiate more if required. AS stated this will be important especially when the Kinnaird Road car park is closed. 6. JD stated the trust did have a plan B in situ for when the Kinnaird Road site is closed. There are negotiations taking place with Burnage Rugby Club for 150 spaces but these won't be used until the development starts. There is a contract with Belle Vue Bus Company all set up ready to go in these areas. 7. JL commented that Withington Community Hospital car park is never over-subscribed at all. The only concern is, if they still have an arrangement with the Mosque on Burton Road around Ramadan time. They do have arrangement with the Mosque for them to use the car park during Ramadan so there might be some overlap. RG confirmed she will ask the managers there about this. 	
	Action: RG to talk to Withington Community Hospital about arrangements with the Mosque	RG
	<ol style="list-style-type: none"> 8. JL said this is also an opportunity to survey the people who use that new park and ride to see what proportion of them will actually walk from the car park. 9. SB wished to urge caution in engaging with the West Didsbury Residents Association because they made an objection to the planning application for the Christie Fields even though it is in Chorlton Park ward. He certainly would not see them as being friendly to the cause. JD stated he felt they should still be informed of the case though. 10. SB also said that he welcomed the park and ride initiative at Withington Community Hospital particularly as he thinks he was the one who suggested that site. He said that he had recently sent a note to RG to say that if this is a long term arrangement with the Community Hospital and if the funds are available, it might be possible to build a pre-fabricated buildex for say 5 years or more. 11. A point was also raised about charges as there is a charge to park on the Community Hospital car park at the moment, would it be free parking for Christie staff? 	

12.	RG confirmed this is the case. The trust will be paying the same amount as to Christie Fields but there will be no charge for staff.	
13.	AS stated that this park and ride scheme was a very welcome arrangement and thank you to SB for his suggestion.	
10/18	Excellence in walking and cycling	
1.	<p>WB informed the forum that in March 2018, the trust attended TfGM to collect the gold award for transport management which the trust also won last year. At the awards, there were two special awards for organisations which were deemed to be leading the way and going above and beyond in certain areas. The trust won the award for promoting excellence in promoting walking and cycling.</p> <p>2. The Christie was asked to develop an ambitious green travel plan with 60% of staff travelling by sustainable travel by 2030. As part of the initial work an analysis was conducted which showed that 50% of staff live within 5 miles of the site. The trust looked at what could be done to promote active travel, particularly cycling.</p> <p>3. The cycle to work scheme was in place but the trust looked at barriers identified such as, changing facilities, cycle lanes, secure compounds, information on alternative travel. There was also a feeling there was a lack of engagement for cyclists. Based on that initial feedback, the trust brought TfGM in around 2012/13 and asked them to conduct an independent audit. They felt there was limited secured parking for a site this size. There were only 40 spaces at that time. There were 147 short stay places, some of poor quality and limited shower and changing facilities. The trust took this feedback on board and put in place several schemes to make the site a more cycle friendly environment and commenced a cycle user group. Substantial funding was put in place to help put the infrastructure in place including an additional £100,000 to look at incorporating additional secure compounds and maintenance points. The cycle environment now is completely different to what it was in 2012. There are now 176 secure spaces, 149 short stay spaces with improved changing facilities, 23 showers and 247 lockers. The trust provides free monthly cycle maintenance sessions.</p> <p>4. Last month, a Spring cycle event took place which included a breakfast session, and the launch of the pool bike scheme to staff which is free to use.</p> <p>5. With regards to walking events, there were some ad hoc seasonal events and attendance was always low. In August 2017, TfGM approached the trust with a walking health programme they had been asked to implement in Manchester which was a 12 week programme of short walks. In October 2017 'Walking Wednesday' was introduced. This was informal and sociable to encourage attendance. It now attracts around 20 people on all different types of walks to add variety.</p> <p>6. The next step for active travel is to continue to develop the partnership with Ken Fosters Cycle Shop and for more staff encouragement. A Monday walking club will also be introduced to try and appeal to people who can't make Wednesday.</p> <p>7. WB has been meeting with the Withington Baths conservation team and they are looking at incorporating a tour of Withington Baths as part of the Walking Wednesday scheme. The first one will be at the beginning of June and will include a tour of the site. The trust is also working with Southway Housing Trust who are looking at updating their trail map.</p> <p>8. A question was asked if that is the same thing as the map that is being produced for walking around the Old Moat area. WB confirmed it was the same. TfGM have stated that The Christie has gone above and beyond what was expected to promote active travel with all initiatives.</p> <p>9. A question was asked if there was an update on the green travel plan itself. RG stated a lot of work had been undertaken around suggestions on how to improve the route from the Palatine entrance to the Metrolink station. They have also looked at the Red Lion area.</p> <p>10. RG said the trust had looked at signage as there was some recent negative feedback about signage on Palatine Road. The council have been out and cleaned the signs of graffiti and moss.</p> <p>11. SB would like to consider the role of Metrolink. He stated that the revised green travel plan recently issued says 2.5% of on-site people travel by Metrolink which is a big</p>	

	<p>increase year by year. Yesterday at 8.30 a.m. he observed the Manchester bound tram at West Didsbury, 12 people got off, almost certainly going to Christie. If coming from East Didsbury where there is a large park and ride, this is to be encouraged. He has raised this concern about this before but surely it is high time that the park and ride at East Didsbury is doubled in size. He'd like to invite AS to go back to Metrolink and asked them to consider this. AS confirmed he has already done this. There are ongoing conversations about expanding the car park and possibly adding tiers, this is very much on the agenda for AS.</p>	
	Action: AS will report back next time on this issue.	AS
12.	<p>JD would like to congratulate WB for all his hard work and passion for this project. The Christie is leading the way in the work being done across Manchester. AS totally agrees with this.</p>	
13.	<p>JL wondered if there was a breakdown of who are accessing cycling, who is accessing public transport and whether there is a correlation across all the different groups of people working at The Christie. Is there an increase in usage or ha particular group of staff.</p>	
14.	<p>WB stated that because the survey is anonymous that type of breakdown is not available.</p>	
15.	<p>DE asked about the update from TfGM regarding employees who currently drive to work who can benefit from a monthly Metrolink ticket for half price. WB confirmed this is the case but this is a one-off and there hasn't been much uptake of that. The trust is constantly talking to TfGM and Metrolink about being more flexible with their tickets prices but at the moment they can only offer an annual discount and people feel that that is a big step up from driving.</p>	
16.	<p>RG stated that the trust receives a lot of negative comments about the bus service. There is a potential for a lot of staff to use the bus if the bus service was in the areas where people need it. That was in the survey feedback.</p>	
17.	<p>DE referred to the report issued on the website and he felt there is a phrase contained in it that is probably incorrect. 'The target is to ensure that less than 60% of the staff travel to the site by 2030'. RG confirmed this is the wrong way around and will be changed.</p>	
18.	<p>DE also said it was slightly disappointing that the single occupancy vehicle rate has gone up consistently. JD said there are very good reasons for that. The involved the amount of people who have moved over to Alderley Park following the fire in April 2017 as this has affected a large amount of people.</p>	
19.	<p>SB stated also had read the new paper on the website and highlighted action 40 regarding satellite offices for non-clinical services. JF had previously said no information was available. He suggests however that if it is in the green travel plan and it is an action, there should be some action against that and perhaps a report on plans and progress.</p>	
20.	<p>JF reiterated that the trust does have an issue with office space and is looking at different ways of addressing this. One of the things is to have off site accommodation which has been looked at previously but it is very expensive. The trust has also looked at alternative things like hot desking. At the moment, although there are issues around office accommodation there are no plans to go off site but cost effectiveness would have to be taken into account.</p>	
21.	<p>SB stated that many of the people drive in. His concern is that there needs to be fewer cars coming in to such a densely populated residential area. JF acknowledges this point, but again reiterated there is also a flexible working policy in place to support staff but no firm plans to move non-clinical staff off site. SB questioned therefore should this be removed as an action from the Green Travel Plan?</p>	
22.	<p>The matter was also raised regarding buses and when staff are moving to work to The Christie do they get encouraged to try and find a house in the local area too as there is a range of prices available to staff? JF replied that to her knowledge, that is not part of the recruitment policy although the policy does state there are issues with parking and that no parking pass is issued at this time.</p>	

11/18	Any other business	
1.	<p>MR asked what is happening with The Bridge Club as she understands they are negotiations in progress with The Christie. JF was not aware that this was public knowledge. It is the Christie Charity that is having negotiations with The Bridge Club and not the Christie NHS Trust. Once that is concluded, this matter will be brought to the neighbourhood forum meeting.</p>	
2.	<p>RS asked if this was recent news as recently Withington Civic Centre had responded to a planning application from a national nursery organisation who wanted to take over the whole building to develop their own nursery. JL stated that this option has now fallen through.</p>	
3.	<p>JF reiterated that the Christie Charity is currently in dialogue on this matter.</p>	
4.	<p>JF gave a brief update regarding the Paterson building. She said that a number of people attended the drop-in session recently which covered plans for redeveloping the Paterson. These are still at an early stage but JF took the opportunity to play the film that was shown at the drop in session to member of the forum.</p>	
5.	<p>RG highlighted at this point that Marks & Spencer have sponsored the meeting tonight providing cakes and biscuits and they would like to say to local residents that their doors are open to residents to use the shop and buy newspapers anytime during the week and weekends.</p>	
6.	<p>A question was raised about when the Paterson is rebuilt what will be the impact on staff employment numbers. JF said its very early days and hard to predict but the intention is to replace the Paterson and the trust did have plans to build the MCRC 2 and that will not happen now but the new Paterson will take account of MCRC 2.</p>	
7.	<p>DE asked about the plans for the Paterson building. JF stated this is at the very beginning. It is 3 partners involved - CRUK, The University of Manchester and The Christie. The insurance claim for the old building has been settled and the trust is now progressing with the business case. The plan is to take an outline business case to the June Board meeting, although this is ambitious in timescale. The full business case will be presented to The Board of Directors at Christmas time.</p>	
8.	<p>SB asked what happens next about the extension of the controlled parking zone. It had previously been mentioned there would be a working group established but he's heard nothing. JD said there are plans to have a monthly progress meeting and the first one was held last Friday although whether that becomes an extended group with residents and how far membership will go has yet to be decided. He confirmed that WR would be involved. This will evolve as time progresses.</p>	
	Date of next meeting:	
1.	Tuesday, 11 th September at 5.30 p.m. in trust administration, meeting room 6	