



Travel Plan Monitoring Meeting (2016/17 Q4 Report)

Present	W Blair (The Christie)	R Gil (The Christie)	Gavin Evans (MCC)
Date: 6 th November 2017	Ian Graham (MCC)	Carolyn Howarth (MCC)	
Apologies	Andrew Simcock (MCC)		
			Action
1.	Welcome & introductions		
	<p>IG welcomed everyone to the meeting. GE attended the meeting in capacity of Neighbourhood Team Lead. GE will attend the meetings on behalf of RD.</p>		
2.	Minutes of the previous meeting		
	<p>Minutes of the previous meeting were approved by members present but need signed off by RD. IG will email WB to confirm that RD has approved the minutes.</p>		IG
3.	Christie Neighbourhood Forum update		
	<p>RG and WB provided an overview of the discussions that took place at the Forum held on the 17th October. The main point of discussion had been the planning application for the tiered car park. At the meeting those in the areas outside the current CPZ were supportive of the proposed development and the possibility of an extension to the CPZ. Discussion had taken place in what form the extension will take place.</p> <p>Feedback was received from the Loss of Residential Amenity group with concerns about the size of the car park and air quality. These concerns were shared by some of the attendees at the neighbourhood forum.</p> <p>IG raised the issue of the expectation of the Trust going forward, especially in regards to cycling. It is expectation that the Christie is ambitious in its strategy for increasing cycling numbers. IG referred to the planning application for the tiered car park which did not provide details on secure cycle storage. IG opinion was that the Trust should be aiming for 200 secure cycle parking spaces.</p>		
4.	Forward plan		
	<p>A discussion moving forward took place.</p> <p><u>Electric vehicles</u> – IG highlighted with the phasing out of diesel and petrol cars as an opportunity to build infrastructure for EV. RG confirmed to points where in place and the planning application did include some charging points that will be future proofed. IG informed the group that although EV's have a role to play in improving air quality they still add to congestion and therefore cannot be used as a means of relaxing car park access policy.</p> <p><u>Cycle stand occupancy</u> –IG requested that cycle stand occupancy be presented at meetings going forward so that we can monitor uptake. This figures could feed into a cycling strategy that would need to be 1-2 pages and</p>		WB

5.	Car park development	
	A discussion on the tiered car park application took place. IG anticipated that it would go to planning committee for a decision.	
6.	Postcode Analysis	
	WB agreed to forward results onto IG. A discussion on the public transport access took place. WB informed members that it included school buses in the data which as they do not run all the year therefore affects the accuracy of the results. Furthermore WB informed the group that it does not include data on shift patterns and if staff members have multi-site duties.	WB
7.	Update on key Initiatives/Issues	
	<ul style="list-style-type: none"> • WB provided an overview of progress made in the last quarter: <ul style="list-style-type: none"> ➤ Walking Program: Supporting our local community by showing staff the local area, amenities, shops and transport hubs. In addition to getting staff more active and willing to incorporate walking into their commute. ➤ Green travel plan (2014-2030) reviewed and updated with new actions suggested. ➤ Funds released for free bicycle breakfast vouchers, free maintenance and the purchase of bike maintenance stations. ➤ Funds released to install a new secure compound next to Palatine Road shower/changing facilities. ➤ Installation of 10 additional bicycle parking stands as part of Airport's Clean City Programme. ➤ Marketing and communication strategy reviewed and updated with new actions suggested. The focus being making it more dynamic, positive and assertive. ➤ Commenced roll out of annual staff survey rolled out to entire workforce onsite. [Results released April-18] • WB provided an update on the investigation into pool cars for business travel: <ul style="list-style-type: none"> ➤ Travel plan coordinator and Corporate Finance Manager have commenced discussions with service leads across site to gain feedback on the potential of the scheme. ➤ A provider has supplied a proposal for considerations. An update will be provided at the next meeting. <p>IG and JF requested a copy of the annual survey questions.</p>	WB IG
8.	Date of next meeting : 14:30 – 16:00 25th January 2018	