

Travel Plan : Highlight report [Quarter 3 – 2017/2018] Report 3

Division:	Facilities	Month:	January
Report of:	Bernard Flanagan	Author:	W Blair – Strategic travel management officer

Key action achieved Quarter 3 2017/2018:

- Walking Wednesday: Supporting our local community by showing staff the local area, amenities, shops and transport hubs. In addition to getting staff more active and willing to incorporate walking into their commute.
- Green travel plan (2014-2030) draft reviewed and updated with new actions proposed. (TBA)
- Installations commenced on the new 20 space secure compound situated near to Palatine Road shower/changing facilities.
- Funds released to provide an additional 65 secure bicycle parking spaces located near shower/changing facilities.
- Marketing and communication strategy reviewed and updated with new actions proposed, focusing on making it a more dynamic, positive and assertive approach. (Approved January 2018)
- Funding released and supplier tender reviewed to provide bicycle services (e.g. ten pool bicycles, equipment, incentives etc.)
- Annual staff survey results due April-18.

Key action planned 2017/2018:

Internal actions

- New format for dashboard report. **[Completed]**
- Review and update the Green travel plan actions –e.g. monthly free bicycle servicing, cyclist breakfast and walking tool kit. **[In Place]**
- Complete accessibility (post code) analysis to establish potential modal split. **[In Progress]**
- Once funding is agreed, progress with projects set out in modal shift risk assessment and business case. **[Funding Agreed]**
- Large scale campaign as part of a reviewed and updated dynamic, positive and assertive communication & marketing strategy. **[In Progress]**
- Additional secure compound funded to be installed off Palatine Road – [Funding released].
- Monthly stall to promote sustainable travel. **[In Progress]**
- Monthly free bicycle maintenance sessions to take place onsite. **[Completed]**
- Monthly cyclist breakfast – reward cyclist with a voucher for free drink and cereal bar. **[Completed]**
- Develop an internal pool bike/hire bike scheme as part of modal shift risk assessment and business case. **[In Progress]**
- Develop a walking toolkit to launch monthly lunchtime walks working with Health and Wellbeing Lead for the Trust **[In Progress]**

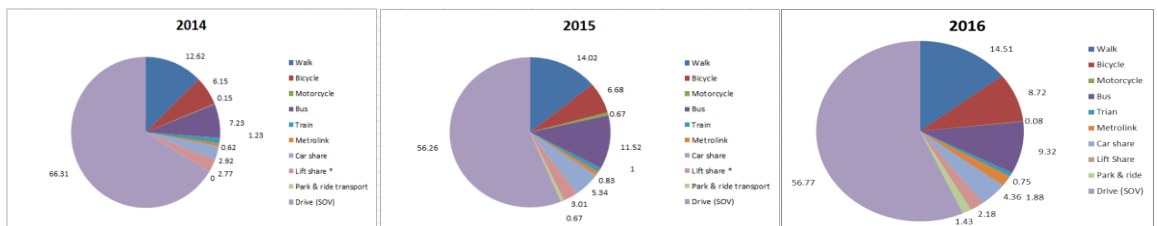
External actions

- TfGM Sustainable travel grants. **[In Progress]**
- Wilmslow Road Cycleway. **[In work]**
- Oxford Road priority bus lanes. **[Completed]**
- Greater Manchester Transport Strategy 2040.
- Bus Services Bill
- Greater Manchester Cycle Hire. [Mobike] **[In Progress]**
- Greater Manchester Travel cards Limited SystemOne – MCC to advise.

Background

In June 2014 the Christie NHS Foundation Trust Strategic Planning Framework (SPF) was endorsed by Manchester City Council (MCC) Executive Committee. The SPF for The Christie was prepared in consultation with MCC. The SPF provides an agreed framework for the ongoing development of the Withington site over 15 years and is to be used as a reference document for all future planning applications made by the Trust. As part of this endorsement the Trust developed a Green Travel Plan to aim to reduce the number of staff travelling to the Withington site by single occupancy vehicle. Milestones are detailed in appendix one. The target is to ensure that less than 60% of staff travel to the site in single occupancy vehicles by 2030. Progress against this target is tracked in an annual travel survey, the results of which are shown in the table and charts below. The 2016 survey was carried out September –December 2016.

Year	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Total number staff	3349	3492	3758														
Target percentage sustainable travel	36	40	44	45	45	48	48	48	48	48	52	53	54	55	56	58	60
Percentage sustainable travel achieved	33.69	43.74	43.23%														
Percentage single occupancy vehicle	66.31	56.26	56.77%														



Staff survey statistics

	2013	2014	2015	2016
Nº of staff surveyed	789	1682	1781	3758
Returns	394	650	599	1330
Non Returns	395	1032	1118	2339

Internal

- **Green Travel Pan**

- Management of staff car parking policy: Permit eligibility criteria under review to potential give low emission vehicles greater priority and increasing reasonable public transport journey time from 40 minutes up to 60 minutes.

- **Communication & marketing**

- Marketing and communication strategy reviewed and updated with new actions proposed, focusing on making it a more dynamic, positive and assertive approach. (Approved January 2018)
- Funding released to develop an A3 'pocket' sized 'TravelPlan' containing both mapping and textual content is. Leaflet content to include;
 - Walking
 - Cycling
 - Public transport
 - Park and ride

- **Monitoring**

- Annual staff survey results due April-18.
- Results from the accessibility analysis have been returned from TfGM and are being reviewed.

- **Walking**

- Transport for Greater Manchester and the Trust has commenced work on creating a bespoke walking guide for the Trust.
- Walking programme now manage internally as 'Walking Wednesday'
- Walking Wednesday involves:-
 - Promoting the health benefits of walking, both recreationally as part of a commute.
 - Raise awareness of the local community and environment.
 - Raise awareness of public transport hubs.
 - Training up walking champions – training will be official Ramblers accreditation.
 - Development of the walking routes map covering local amenities, public transport stops and parks.

- **Cycling**

In the staff travel survey circa 8% of staff responded that they would be persuaded out of their car if additional secure cycle parking was provided. Therefore an additional 85 secure cycle spaces have been purchased:-

- The Christie Charity building – 5 Individual cycle lockers with internal ground anchor for additional security.
- Palatine Road Entrance – Removal of Sheffield stands (16 spaces) and replaced with 20 Individual cycle lockers with internal ground anchor for additional security.
- Cycle hub 2 – Expanded from 20 secure spaces to 60 secure spaces through the addition of a new compound.
- Cycle hub 3 – A new cycle compound to provide an additional 20 secure cycle spaces.

- CCTV coverage added to Cycle Hub 1.

- MCRC cycle compound – upgraded from a padlock secured gate to digital lock with closer mechanism.

- Funding released for bicycle services;

- Pool bicycle scheme
 - Bicycles:-
 - Seven new Pedal bicycles meeting BSEN14764 standards
 - Three new Electric bicycles (including battery and charging kit) meeting BSEN15194 standards
 - Services:-
 - Routine maintenance provided by a fully qualified bicycle mechanic to all bicycles ensuring they are safe for use.
 - Provide manufacturers product warranty repairs or replacements to bicycles due to defects.
 - Equipment;- e.g. helmets, locks, lights etc.
 - Staff engagement events
 - Supplier to attend site free of charge to promote Cyclescheme to staff no fewer than four occasions in the year.
 - For the purposes of staff engagement events, the Supplier will be required to provide to the Trust by agreement with the Supplier:
 - 200 High visibility vest meeting EN471standards
 - 200 Cycling Bottles
 - 200 Puncture repair kits
 - 400 High visibility bands meeting EN471standard

- **Business travel**

- Travel plan coordinator and Corporate Finance Manager have commenced discussions with service leads across site to gain feedback on the potential of the scheme.

Actions taken forward (October 2017 – December 2017)

<p>Planned activities quarter 4 (January 2018– March 2018)</p>	<ul style="list-style-type: none"> • Green Travel Pan <ul style="list-style-type: none"> ➢ Seek approval of reviewed and updated Green travel plan (2014-2030). xxx ➢ Seek approval of any amendments to the Management of staff car parking policy: Permit eligibility criteria under review to potential give low emission vehicles greater priority and increasing reasonable public transport journey time from 40 minutes up to 60 minutes. • Funding <ul style="list-style-type: none"> ➢ Seek approval from TfGM to receive a sustainable travel grant to fund bicycle compound. • Communication & marketing <ul style="list-style-type: none"> ➢ Draft A3 'pocket' sized 'TravelPlan' to be reviewed with feedback sent to developer. • Monitoring <ul style="list-style-type: none"> ➢ Develop questions for collecting feedback from new starters after induction to see if any sustainable travel offers have been taken. ➢ Analyse results from annual staff survey for submission in S106 Report [12th April 2018] • Information Analysis <ul style="list-style-type: none"> ➢ Review accessibility analysis to assess the likely potential for improving modal share of non SOV modes. • Walking. <ul style="list-style-type: none"> ➢ A draft of the walking map to be released by TfGM for review and feedback. • Cycling <ul style="list-style-type: none"> ➢ Installation of 85 new secure cycle parking spaces;- <ul style="list-style-type: none"> ○ The Christie Charity building – 5 Individual cycle lockers with internal ground anchor for additional security. ○ Palatine Road Entrance – Removal of Sheffield stands (16 spaces) and replaced with 20 Individual cycle lockers with internal ground anchor for additional security. ○ Cycle hub 2 – Expanded from 20 secure spaces to 60 secure spaces through the addition of a new compound. ○ Cycle hub 3 – A new cycle compound to provide an additional 20 secure cycle spaces. ➢ Development of cycling strategy through accessibility analyses results and annual travel survey ➢ Develop proposal for Christie Spring Cycle to work week. • Public transport <ul style="list-style-type: none"> ➢ Develop of public transport strategy through accessibility analyses results and annual travel survey. • Park & ride <ul style="list-style-type: none"> ➢ Continue to promote the park & ride bus as an option for staff living locally to walk to the site and catch the bus ➢ Continue to promote the park & ride bus as an option for Metrolink users – i.e. arrange pick-ups from West Didsbury station. • Business travel <ul style="list-style-type: none"> ○ Review proposal from Car Club service provider to assess the potential savings and sustainable travel impact that could be made from signing up to a car club. <p>External</p> <ul style="list-style-type: none"> • Wilmslow Road Cycleway update.
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<p>Appendix – Milestones</p>	
<p>2014</p>	<ul style="list-style-type: none"> • June 2014 – SPF approved with new GTP target of 60% by 2030 • July 2014 - £245k set aside for new shower / changing facilities • October 2014 – GTP communication & marketing strategy developed and in place. • October 2014 – Personal travel planning is available to all staff for the foreseeable future through Transport for Greater Manchester. • November 2014 - Business case baseline assessments reviewed and amended to include sustainable travel elements.
<p>2015</p>	<ul style="list-style-type: none"> • June 2015 – Free Park & ride pilot commences operation from Broughton Park F.C., Hough End • June 2015 – 6 new showers and a dry room completed and opened • June 2015 - Opening of the Manchester Cancer Research Centre (MCRC). • August 2015 –MCRC new cycling facilities opened: 20 space compound, 6 showers, drying facilities and 180 lockers • September 2015 – Local parking restrictions came into force (S106 agreement as part of the application 097417/FO/2011/S1 for the development of the MCRC).
<p>2016</p>	<ul style="list-style-type: none"> • February 2016 – Sustainable travel target for 2015 (40%) exceeded at 43.74%. • April 2016 – Business case approved to build cycle hub one directly linked to Wilmslow cycleway. • June 2016 – Parking eligibility review process commences on permit holders/ waiting list. • June 2016 – Tiered car park proposal presentation delivered to neighbourhood forum • July 2016 - Park and ride opens at Christie Fields, operating Monday – Friday between 06:00-22:00 (planning application 110657/FO/2015/S1). • July 2016 – Electric car charge point installed in the staff car park. • July 2016 – First phase of cycle hub one opens – 40 space compound. • December 2016 – Cycle hub one shower and changing complex opens - includes 5 showers and 38 lockers. • December 2016 – Additional shower and 22 lockers added to Cycle Hub 2 shower complex. Total at cycle hub 2 now stands at 7 showers and 28 lockers.

2017	<ul style="list-style-type: none">• March 2017 – The Trust awarded Transport for Greater Manchester Gold standard Travel choices accreditation to celebrate the success of organisations that are considered regional leaders in sustainable travel.• March 2017 – Six members of staff receive Transport for Greater Manchester Travel Champion training.• May 2017 - Monthly free bicycle maintenance sessions.• May 2017- Monthly cyclist breakfast – reward cyclist with a voucher for free drink and cereal bar.• July 2017 – 2017/2018 £100K sustainable travel fund has been approved for a major marketing exercise that is dynamic, positive and assertive. Funding will also be used for sustainable travel schemes and infrastructure.
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