

Annual members meeting
Wednesday 4th October 2022
By virtual means
Attendees - 45

Chris Outram	Chairman	Louise	Company Secretary (Minutes)
Roger Spencer	Chief Executive	Westcott	
Neil Bayman	Executive Medical Director		
Sally Parkinson	Interim Executive Medical Director		

		Action
1	Welcome & introduction	
	<p>CO welcomed our members, governors, staff and volunteers. This is our third virtual Annual Members meeting and we will be looking at the work and achievements of the trust in 2021/22.</p> <p>It was a difficult year with the ongoing impact of the COVID-19 global pandemic. The Christie has responded in its usual committed and determined way to ensure cancer care has safely continued where possible throughout this time. The pandemic has meant that we have worked differently and we have seen innovation and developments happen in the way we treat patients, as well as big steps taken towards our mission of providing world beating care, research and education. People – and patients are at the centre of all this and I thank you all for your support.</p> <p>I hope you enjoy the meeting and if you would like to find out more about the achievements in 2021/22 the annual report and accounts are available for you to access on our website.</p>	
2	Report from the Chairman	
2.1	Minutes	
	CO noted that the minutes for the previous annual members meeting from 3 rd November 2021 have been available on the website prior to today's meeting. No corrections have been received so we will accept these as an accurate record.	
2.2	Governor elections & thanks	
	<p>CO announced the results of the governor elections;</p> <p>Paula Turner was re-elected in the Manchester constituency.</p> <p>Alison Calnan was elected to the Northwest constituency, Andrew Butler to the Remainder of England & Wales, Michael Molete to Manchester and Linda Seddon to Trafford.</p> <p>We also have 2 new staff governors, Gemma Jones has been elected as the governor for registered nurses and Dr Kantappa Gajanan has been elected as the governor for registered medical professionals.</p> <p>Unfortunately we did not fill 2 of our public constituencies – Bolton and Rochdale, and will look to fill these seats going forward.</p> <p>We would like to congratulate our existing governor on being re-elected and extend a very warm welcome to our new governors.</p> <p>On behalf of the Trust and the Council of Governors I would like to thank our outgoing governors;</p> <p>Colin Bamford completed 3 years as public governor for Trafford and a member of the Development and Sustainability Committee</p>	



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	<p>Victoria Hallam completed 3 years as a public governor for the Remainder of England & Wales and a member of the Quality Committee</p> <p>Janet Morley completed 2½ years as a public governor for Manchester and a member of the Membership and Community Engagement Committee</p> <p>Matt Bilney completed 6 years as a staff governor for the Registered Nurses and was a very valued member of the Quality Committee.</p> <p>We also very sadly lost Prof Amit Patel, who passed away in October 2021. Amit was one of our consultants and a hugely talented and valued member of staff. Amit was our staff governor for the registered medical practitioners' constituency from 2020.</p> <p>CO thanked our outgoing governors very much for their involvement.</p>	
2.3	Appointment of Directors	
	<p>CO updated the meeting on appointments and changes to the Board of Directors in 2021/22.</p> <p>From our executive directors; Joanne Fitzpatrick retired as Director of Finance in December 2021.</p> <p>Joanne sadly passed away in January 2022 having worked at The Christie for over 30 years, during this time she worked closely with a range of teams both at The Christie and in other trusts across Greater Manchester. She was a trusted and valued colleague who made a hugely positive impact on all who knew her, as well as having a major influence on our organisation. She is very much missed.</p> <p>Sally Parkinson was appointed as the Interim Director of Finance from July 2021.</p> <p>Dr Wendy Makin retired as Executive Medical Director at the end of April 2021 having worked at The Christie since the 1980's, her contribution to the Board and the organisation as a clinician was significant and I'd like to thank her here for her huge contribution over those years.</p> <p>Dr Neil Bayman was appointed as Executive Medical Director in September 2021 and came in to post from 1st November 2021.</p> <p>From our non-executive directors'; Neil Large came to the end of his term after 8 years on the Board on 31st October 2021, Grenville Page started with the Board on 1st September 2021 and Alveena Malik was appointed as a non-executive director from 1st October 2021. We welcome both of you to the Board.</p> <p>Further details about all the members of the Board of Directors are available on our website.</p> <p>CO confirmed that during 2021/22 the Nominations Committee recommended to the Council of Governors the reappointment of Neil Large, Kathryn Riddle, Jane Maher, Kieran Walshe, Tarun Kapur and Robert Ainsworth for a further 1 year. They also recommended a further 1-year term for me as Chair. These extensions were agreed by the council of governors.</p>	
2.4	Amendments to trust constitution	
	<p>CO updated on changes that have been made to the Trust Constitution in 2021/22.</p> <p>There have been minor updates throughout the document to references to NHSEI (previously NHSE / Monitor) and updates to descriptions of job titles to bring them in line with current descriptions. There have been no other major changes.</p>	
3	Report from the council of governors	
3.1	<p>CO noted a brief summary of the work of the council of governors and its committees in 2021/22. She thanked the Council of Governors for its continued commitment and ability to adapt to the virtual ways of working throughout 2021/22. Members have continued to work virtually in their committees in order to carry on supporting the</p>	



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	<p>Trust.</p> <p>The Membership & Community Engagement Committee has developed and been working to the Membership Strategy 2019 – 2022, as a result of the Covid-19 pandemic the strategy has been extended to run to the end of March 2023. This continues the work of the previous strategy with the main focus on increasing engagement and representation in the membership. At the end of the year 2021/22 our total membership was 13,998 members (this is including staff and volunteers), this has been reduced from around 30,000 members. The target membership is now 10,000 engaged members.</p> <p>The Quality Committee reviewed issues relating to patient safety, clinical effectiveness and patient experience. The ‘talking to patients’ initiative that has been so successful over the years and gives the governors direct engagement with patients, carers and frontline staff, continued to be paused throughout 2021/22. This was due to the necessary restrictions that were in place onsite and the reduced footfall through the Trust. The Quality Committee also received and reviewed the quality accounts for the year.</p> <p>The Development & Sustainability Committee has been involved with the Annual Planning process in its changed form and has worked on reviewing progress against the Trust Strategy. This committee has also provided governor input to major capital programme developments including the Paterson site redevelopment, Christie at Macclesfield Cancer Centre and the tiered car park, as well as receiving updates on the changed financial planning process.</p> <p>The council of governors as a whole had a good and busy year despite the restrictions. Meetings have been very well attended virtually. Amongst other things the council has reviewed the appraisals of the non-executive directors including the chairman and heard detail of the refreshed strategy of the Trust and the ongoing management of the COVID-19 pandemic at the Trust.</p> <p>Another busy and productive year for the council of governors.</p> <p>CO handed over to Roger Spencer The Christie Chief Executive to talk a bit more about the annual report and accounts 2021/22.</p>	
4	Report of the Chief Executive	
4.1	Annual report & accounts & future plans	
	<p>Annual report and accounts 2021/22 & forward planning information</p> <p>RS noted that at The Christie we are passionately committed to improving the outcomes and experiences for cancer patients. In 2021/22 our team has delivered an outstanding set of results under very difficult circumstances. RS noted that we will show a short film that describes some of the highlights, but first outlined some of the details.</p> <p>Quality Standards</p> <p>Due to the continued impact of the COVID-19 pandemic, there was a change to the reporting requirements for key standards as the energy of the NHS continued to deal with the impact of the pandemic. At The Christie, we continued to monitor all of our required quality standards across the year including our safety measures such as extremely low infection rates and carried on monitoring our waiting time targets to ensure that our patients continued to be seen as quickly as possible. We also worked across the system in Greater Manchester to prioritise cancer patients and continue to ensure cancer surgery was undertaken. But most importantly we have received excellent feedback from our patients throughout the year giving us excellent outcome and experience results.</p> <p>In terms of our Financial Performance – In 2021/22 the Trust has continued to operate under the same financial regime which was introduced in the previous year.</p>	



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	<p>This financial regime was a simplification of the funding flows which was introduced, due to the coronavirus pandemic. The NHS providers and their commissioners moved to a financial framework funding mainly on block contracts and system partnership arrangements. The trust continues to have a strong grip on managing the finances during this unprecedented time.</p> <p>For 2021/22, we made a consolidated surplus of £22.6m (this includes the charity, The Christie Pharmacy (a subsidiary company of the Trust) & the Trust).</p> <p>NHS commissioners and NHS England have invested £22.7m more in patient treatments than in the previous year. The additional investment includes £4.4m Elective Recovery Funding, this funding is to assist the Trust in achieving elective activity recovery with the aim of reducing the increased waiting lists and times resulting from the impact of the COVID19 pandemic. The additional investment also includes £8.1m relating to the Block contact/System Envelope Funding which was agreed at an Integrated Care System level.</p> <p>During this financial year the charity received £13.2m total income and funded £15.6m of capital projects. Charity capital contribution in 2021/22 related to the development of the Christie @Macclesfield cancer centre which opened in December 2021.</p> <p>We have invested £100.2m on new assets including:</p> <ul style="list-style-type: none"> • Continuing development of an integrated research facility to replace the fire damaged Paterson research building (completion due 2022-23) • New information technology and • Estates maintenance to ensure effective patient care <p>Auditors Opinion</p> <p>We have been given a clean bill of health by our auditors – who set out in their report that our accounts are a true representation and we pass the required efficient effective and economic tests.</p> <p>Regulators Assessment</p> <p>We have complied with the required standards as well as achieving the best possible rating (1) in the Single Oversight Framework which assesses performance across;</p> <ul style="list-style-type: none"> • quality of care • finance and use of resources • operational performance • strategic change • leadership and improvement capability <p>A short film was shown that focused on the experience of a number of patients who were treated in 2021/22.</p>	
5	<p>Questions</p> <p>Questions and comments were invited.</p> <ul style="list-style-type: none"> • Q - Are patients being seen within 24 days after referred for treatment, need some data for this question. <p>A - RS responded that the up-to-date information on our performance targets is available in the Public Board papers on the Trust website in the Integrated Performance, Quality & Finance Report.</p> <ul style="list-style-type: none"> • What a fabulous film. Really reflects what The Christie is all about • Q - What are the long-term plans for the Palatine Rd site (former Bridge Club)? <p>A - There are currently no plans for this site.</p>	



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	<ul style="list-style-type: none"> • Thank you both for a very interesting presentation! • Q - Are you planning any more centres like Macclesfield? <p>A - There are currently no plans for a further centre like Macclesfield.</p>	
	<p>CO thanked everyone for attending and for the support given in very difficult times. CO noted we will continue to educate, research and care for patients. Meeting closed.</p>	

