



**Neighbourhood Forum  
Trust Administration Room 6**

**Tuesday, 18<sup>th</sup> September 2012 @ 6pm  
Christie Trust HQ**

**MINUTES**

<b>Present: Membership</b>	Cllr Andrew Simcock – (Chair) Cllr Mark Clayton Cllr Chris Paul Cllr Simon Wheale Cllr B Adams Cllr A Taylor Roger Spencer – RGS (Deputy CEO – The Christie)	<b>Residents:</b> Doug Edwards - DE David Rydeheard - DR Colleen Scott – CS Madeleine Rose – MR
<b>In attendance</b>	Bob Higginbotham – BH (Head of Facilities) Chris Noble – CN (Quality & Performance Manager) William Blair – WB (Strategic Travel Management Officer)	
<b>Minutes:</b>	Claire Dyson (CD)	
<b>Apologies:</b>	Cllr S Reeves Cllr J Smith Ian Moston (Director of Finance and Business Development – The Christie)	Cllr Daniel Gillard Don Berry – (resident)

**1. Chair's welcome**

Cllr Simcock welcomed the members to the meeting and introduced Jane Reeves as replacement for Claire Dyson whilst on maternity leave.

**2. Apologies for absence**

Noted.

**3. DRAFT Minutes of last meeting**

Approved as a correct record.

Simon Cooke of the Highways Office did not send out the maps as agreed. CD to chase.

**Action: CD**

Simon Cooke was to provide an update on the 106 agreement. This information was not provided. Cllr Simcock to contact Simon Cooke and Roger Hall for an update and to enquire as to their attendance at the next Neighbourhood Forum.

**Action: Cllr Simcock**

In relation to car parking MR suggested talking to the local residents as they have good ideas which would not be costly and CS felt that the consultation should be wider.

It was reported that committee members would be officers of the Trust and not Governors.

4. **Withington green**

Cllr Paul informed the forum that we are now two weeks away from further signage to be brought forward and will have an update by the time of the next meeting whereby he should have a solution which is acceptable to all. He advised that as soon as there is an agreed design for consultation he will inform the group.

Residents all agreed they had not received any communication from the planning department. This will be raised with Roger Hall from the planning office. CD to invite RH to the next meeting in October.

**Action: CD**

5. **Green travel plan**

BH presented an overview of progression of the Green Travel Plan. BH explained that this is a continuous process which will be fed back to the forum as and when it happens.

CD will add this presentation to the Christie Internet under the Neighbourhood Forum section.

**Action: CD**

DE asked for clarity on the areas of sustainability. RGS explained that sustainability measures were defined by the DH and are reported in our monthly performance report which is posted on the Christie internet site.

**Action: RGS**

MR enquired as to whether the Christie car park could be used by local residents during the evenings free of charge as the spaces are not utilised as heavily as during the day. BH explained that charges on the car park were currently being reviewed. BH also explained that a car park for patients would be provided nearer to the Trust, i.e. the multi storey car park will ultimately become a patient car park.

At the request of CS, BH summarised that the object of the car parking strategy is to encourage people to use public transport and to car share to reduce the amount of people travelling in their own cars.

Cllr Clayton enquired as to whether a flexible working policy is utilised within the Trust to reduce the amount of traffic coming in. RGS confirmed that these policies are in place, which include flexible hours and the options to work from home where appropriate.

Cllr Paul explained that he is finding the travel plan frustrating as it doesn't seem to have moved forward. He would like to see a committed timetable for the green travel plan. RGS said there is a specific green travel plan for this organisation which is available on the internet and we will add to the Neighbourhood Forum link.

**Action: CD**

BA enquired as to whether it was feasible to put a policy into the contracts of employment that any member of staff that live in a 4 mile radius for example, cannot come into work in a car. BH advised that this was a suggestion that was currently being discussed and would welcome any further suggestions from neighbours or Cllr's. Cllr Wheale suggested utilising the Metro in Didsbury and maybe setting up a shuttle bus to bring staff and / or patients from there to the Christie. CD to add BH contact details to the presentation slide to be put on the Neighbourhood Forum link on the internet.

**Action: CD**

**10. AoB**

MR informed the forum that she had received a letter from Interserve Construction advising of a schedule of works. However, the letter was very brief and not clear as to what works and where. RGS will investigate further.

**Action: RGS**

CS enquired as to the timescale for the barrier planting between the back of the houses. CD to invite Mark Valentine to the October meeting to clarify this and various other questions raised at this meeting including planning and contact for residents on the work done on MCRC. BH to send out the current email address and telephone number for the helpdesk in the meantime.

**Action: CD/BH**

It was agreed that 20:20 Vision would be added to the agenda for the next meeting.

**Action: CD**

**Date of next meeting:** 16<sup>th</sup> October 2012 at 6pm

\* Paper enclosed  
v verbal

p presentation  
# to follow