



**Neighbourhood Forum  
Trust Administration Room 6**

**Tuesday, 19<sup>th</sup> February 2013 @ 17.30pm  
Christie Trust HQ**

**DRAFT MINUTES**

<b>Present:</b>	<b>Membership:</b> Cllr Andrew Simcock – AS (Chair) Cllr Mark Clayton - MC Cllr Daniel Gillard - DG Cllr Bridie Adams - BA Ian Moston – IM (Director of Finance and Business Development - The Christie) Mark Valentine – MV (MCRC)	<b>Residents:</b> Colleen Scott - CS Madeleine Rose - MR Don Berry - DB Tony Whitehead - AW Marie Kelly – MK James Bromfield – JB James McNernan - JMc
<b>In attendance</b>	Bob Higginbotham - BH, Chris Noble - CN, Will Blair – WB (The Christie) Warren Roper - WR, Roger Hall - RH (Manchester City Council) David Day (Contractor)	
<b>Minutes:</b>	Alison Reddicen (AR)	
<b>Apologies:</b>	Cllr Andrew Taylor, Cllr Suzannah Reeves Cllr Simon Wheale, Cllr Jeff Smith Cllr Chris Paul	Doug Edwards

**1. Chair's welcome**

The Chair welcomed all members to the meeting and introduced those who had not attended previously.

**2. Apologies for absence**

Apologies were noted.

**3. DRAFT Minutes of last meeting - 20<sup>th</sup> November 2012**

The minutes of the last meeting were approved. An amendment in relation to the start time from 6pm to 5.30pm was noted.

**4. Green Travel Plan**

BH and CN presented an update on the Travel and Car Parking Strategy that included the results from a recent staff survey. It shown that 61% of staff members live within 5 miles of the Trust and that over 60% of staff drive (single occupancy) to work, with the remaining percentage using other means of travel. BH advised that the presentation will be uploaded onto The Christie Forum site.

BH advised that there are a number of initiatives and communications are planned to encourage colleagues not to use cars including considering the use of buses and/or the metro, car sharing and improving on-site facilities for cyclists. BH will contact Withington Leisure Centre to see if there are any potential opportunities for cyclists. CN confirmed that there will be wide communication to all staff via the staff intranet, staff magazine etc.

**Action: BH**

BH also advised that the layout of the patient leaflet is also under review to encourage use of public transport. He also informed the Forum that there has not been an increase in the cost of patient parking for a number of years.

It was noted that there is no subsidies for staff parking and that it is calculated on a proportionate scale. Nor is there any subsidy on public transport for The Christie staff, BH to investigate opportunities.

**Action: BH**

Section 106 proposal was discussed and the shortfall displacement including the impact this will have. It was noted that the 3 hour on street parking will be relevant for some patients i.e. Radiotherapy treatments. BH also advised that multi-storey car park changed to patient parking from 18<sup>th</sup> February.

BH also advised that there will be no allocated car share spaces during the current transition, however the aim is to reinstate this once the development works have been completed and highlight this as a benefit to staff.

The on site/off site options were discussed and IM highlighted the importance of representation for the local environment and businesses relating to staff relocation and that they should be included in any future discussions regarding this option before any decisions are made, as they may have a different view to the residents.

JB enquired whether WR is aware of the patient flow/traffic. BH advised further studies are being carried out and the data will be analysed.

BH reiterated that if anyone has any concerns, do not hesitate to contact him.

DG praised BH and his team for all the work on the plans.

## **5. MCRC Research Building Update**

MV advised that the new staff parking access on Cotton Lane has been completed in line with planning application. MV also advised that a response has been sent to John McAuliffe (resident) following his enquiry regarding the new access point.

MV advised that complaints were received regarding lighting and speeding on the access road. The lights have now been switched off and have also been re-angled for testing purposes. There are plans to fit temporary raised plateaus on the access road within the next few weeks. Overall MV advised that the building work is progressing well with no issues. The hoardings have been realigned and will include graphic images of the new building on Cotton Lane, Kinnaird Road and Wilmslow Road.

The Visitor Centre has relocated to the corner of Wilmslow Road and Kinnaird Road.

There has been an application submitted to Manchester Council for temporary parking for contractors vehicles on Golden Lion, however this will not include any plant equipment. AS welcomed plans to keep contractor parking off road.

MK enquired what the hours of operations would be. MV advised that it would be 7am-7pm Mon - Fri

There are no changes to the entrance/exit on Wilmslow Road, but it was noted that considerations should be taken regarding visibility.

MC advised he had received a complaint regarding the completion date (Summer 2014) Parkville Road. MV offered consultations with residents. AS will liaise with MV

**Action: AS**

JB queried Schill Rock Gardens – Kinnaird Road. MV to provide feedback to JB.

**Action: MV**

CS advised she has received complaints from residents on Rathen Road stating that the lights appear to be angled into their back gardens and are also concerned with cctv cameras on the top of the lights. BH/IM advised that the lighting was necessary from a site security perspective, but would look at timed options to minimise the issue. They also assured the members that the cameras were pointing onto the site and not into homes, but would look at possible options to accommodate concerns. BH/IM to review.

**Action: BH/IM**

## 6. Planning Issues/Section 106 Agreement

AS updated the Forum on the recent Residents Meeting. Some of the concerns highlighted from the meeting in addition to the ongoing parking issues were:

- Representation at the Neighbourhood Forum for Everett Road,
- Further investigations into unadopted/private road is required as there may be a possible legal issue. AS will update on progress.
- Discussions regarding various residential parking options/schemes i.e. Resident Permits.

**Action: AS**

Further discussions and options were raised at the Forum including that of student accommodation. It was noted that feedback from the Residents was required to determine their preferred scheme, which will then be brought back to the Forum for further discussion.

WR circulated a draft copy of the parking scheme survey which will be sent to residents within the set boundary in the coming weeks. WR confirmed that all residents' feedback will be taken into consideration to create an effective policy. WR advised that he will make enquiries to see if the survey will be available online for residents to complete. IM also advised that the survey could be uploaded onto The Christie Forum site.

**Action: WR**

A discussion regarding expanding the boundary took place and IM re-emphasised that the purpose of the Forum was to ensure that there was representation inside and outside of the boundary, which was noted.

## 7. AoB

Strategy Intent Document – Ongoing, internal processes, consultation will follow.

AS proposed next meeting will be 21<sup>st</sup> May 2013 @ 5.30pm, all agreed.

IM advised that this would be his last meeting as he will be leave the Trust but advised that there will still be executive representation from The Christie.

**Date of next meeting:** Tuesday, 21<sup>st</sup> May 2013 at 5.30pm – The Christie, Trust HQ

\* Paper enclosed                      p presentation  
v verbal                                      # to follow