

**Annual members meeting
Wednesday 3rd November 2021
By virtual means
Attendees - 54**

Chris Outram	Chairman	Louise Westcott	Company Secretary (Minutes)
Roger Spencer	Chief Executive		
Neil Bayman	Executive Medical Director		

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1	Welcome & introduction	
	<p>CO welcomed our members, governors, staff and volunteers. This is our second virtual Annual Members meeting and we will be looking at the work and achievements of the trust in 2020/21.</p> <p>It was a year unlike any other, as the entire world has been consumed with the effects of the unprecedented and exceptional COVID-19 global pandemic.</p> <p>The Christie has responded in its usual committed and determined way to ensure cancer care has safely continued where possible throughout this time. The pandemic has meant that we have worked differently, and we have seen innovation and developments happen in the way we treat patients as well as big steps taken towards our mission of providing world beating care, research and education. People – and patients are at the centre of all this and I thank you all for your support.</p> <p>I hope you enjoy the meeting and if you would like to find out more about the achievements in 2020/21 the annual report & accounts are available for you to access on our website.</p>	
2	Report from the Chairman	
2.1	Minutes	
	CO noted that the minutes for the previous annual members meeting from 23 rd September 2020 have been available on the website prior to today's meeting. No corrections have been received so we will accept these as an accurate record.	
2.2	Governor elections & thanks	
	<p>CO announced the results of the governor elections;</p> <p>Jackie Collins has been re-elected in the Stockport constituency and Nick Coghlan has been re-elected in the Wigan constituency.</p> <p>Mike Norcross has been elected to one of the 2 Cheshire constituencies and Scott Davies has been elected to the Salford constituency.</p> <p>We would also like to formally welcome Sam Vickerman public governor for Tameside & Glossop, Rachael Bailey, Staff governor for the other clinical professional group and welcome back Rachel Kendal as staff governor for staff non-clinical.</p> <p>Unfortunately, we did not fill 3 of our public constituencies and we are looking at how we fill these seats going forward. This will be reported on our website.</p> <p>We would like to congratulate our existing governors on being re-elected and extend a very warm welcome to all of our new governors.</p> <p>On behalf of the Trust and the Council of Governors I would like to thank our outgoing governors;</p> <p>Maurice Gubbins has completed 3 years as public governor for Cheshire and has</p>	



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	<p>been a much-valued supporter of The Trust and chair of the Quality Committee.</p> <p>Derek Harrison completed 5½ years as a public governor for the North West and a member of the Development and Sustainability Committee</p> <p>Craig Wellens completed 2½ years as a public governor for Rochdale and as a member of the Development and Sustainability Committee</p> <p>Alison Armstrong completed 3 years as a staff governor and as a member of the Development and Sustainability Committee</p> <p>Stefan Meyer completed 9 years as a partner governor representing the University of Manchester and as a member of the Quality Committee</p> <p>Jack Muddiman completed 6 months as a staff governor and as a member of the Quality Committee</p> <p>CO thanked each of the outgoing governors for their involvement.</p>	
2.3	Appointment of Directors	
	<p>CO outlined the changes to the board in 2020/21;</p> <p>In April 2020 Professor Janelle Yorke joined the Board as Chief Nurse and Executive Director of Quality. Bernie Delahoyde came in to post as the Interim Chief Operating Officer in February 2020 a role that she has subsequently been appointed to substantively.</p> <p>We have had further changes to the Board in the subsequent year 2021/22 but this will form part of the next Annual Members meeting. The details are on our website. CO noted that one of these recent appointments is a replacement for Dr Wendy Makin as Medical Director. Dr Neil Bayman was appointed this year and he will be presenting later in the meeting. Other changes will be reported formally next year but CO extended grateful thanks to Dr Wendy Makin & Joanne Fitzpatrick and welcomed Dr Neil Bayman and Sally Parkinson at Interim Director of Finance.</p> <p>I can confirm that during 2020/21 the Nominations Committee recommended to the Council of Governors the reappointment of Neil Large and Kathryn Riddle for a further 1 year. These extensions were agreed by the council of governors.</p> <p>CO also welcomed our new NEDs, details of these new appointments will be formally reported to the next meeting. Details are on our website.</p>	
2.4	Amendments to trust constitution	
	CO outlined that there have been no changes to the constitution in 2020/21.	
3	Report from the council of governors	
3.1	<p>CO presented a brief summary of the work of the council of governors and its committees in 2020/21. She thanked the Council of Governors for their continued commitment and ability to adapt to the new virtual ways of working throughout 2020/21. They have continued to work virtually in their committees in order to carry on supporting the Trust.</p> <p>First off, the Membership & Community Engagement Committee have developed and been working to the Membership Strategy 2019 – 2022. This continues the work of the previous strategy with the main focus on increasing engagement and representation in the membership. At the end of the year 2020/21 our total membership was 14,561 members (this is including staff and volunteers), this has been reduced from around 30,000 members. The target membership is now 10,000 engaged members.</p> <p>The Quality Committee reviewed issues relating to patient safety, clinical effectiveness and patient experience. They had to pause the ‘talking to patients’ initiative that has been so successful over the years and gives them direct engagement with patients, carers and front-line staff. This was due to the necessary</p>	



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	<p>restrictions that were in place on site and the reduced foot fall through the Trust. The Quality Committee also received and reviewed the quality accounts for the year.</p> <p>The Development & Sustainability Committee has been involved with the Annual Planning process in its changed form and has worked on reviewing progress against the Trust Strategy. This committee has also provided governor input to major capital programme developments including the Paterson site redevelopment, Christie @ Macclesfield Cancer Centre and the tiered car park as well as receiving updates on the changed financial planning process.</p> <p>The council of governors as a whole had a good and busy year despite the restrictions. Meetings have been very well attended virtually. Amongst other things the council have reviewed the appraisals of the non-executive directors including the chairman and heard detail of the refreshed strategy and the ongoing management of the Covid-19 pandemic at the Trust.</p> <p>It has been another busy and productive year for the council of governors.</p> <p>CO handed over to Roger Spencer The Christie Chief Executive to talk more about the annual report and accounts 2020/21.</p>	
4	Report of the Chief Executive	
4.1	Annual report & accounts & future plans	
	<p>Annual report and accounts 2020/21 & forward planning information</p> <p>RS noted that at the Christie we are passionately committed to improving the outcomes and experiences for cancer patients. In 2020/21 our team has delivered an outstanding set of results under the most difficult of circumstances. RS noted that we will show a short film that describes some of the highlights and that this is available on the website, first he outlined some of the details.</p> <p>Quality Standards</p> <p>Due to the impact of the Covid-19 pandemic, there was a change to the reporting requirements for key standards as the energy of the NHS turned to dealing with the impact of the pandemic. At the Christie, we continued to monitor all of our required quality standards across the year including our safety measures such as extremely low infection rates, and carried on monitoring our waiting time targets to ensure that our patients continued to be seen as quickly as possible. We also worked across the system in Greater Manchester to prioritise cancer patients and continue to ensure cancer surgery was undertaken. But most importantly we have received excellent feedback from our patients throughout the year giving us excellent outcome and experience results.</p> <p>In terms of our Financial Performance – due to the impact of the Covid-19 pandemic, there was a change to the Finance Regime for 2020/21. This resulted in a change to the income for the Trust and also considerable additional cost relating to Covid-19. Due to the significant impact from the pandemic, the financial results for the 2020/21 financial year should not be directly compared with the previous years. The trust continues to have a strong grip on managing the finances during this unprecedented time.</p> <p>For 2020/21, we made a consolidated surplus of £0.84m, this includes the charity, The Christie Pharmacy (a subsidiary company of the Trust) & the Trust.</p> <p>Despite the impact of Covid, the charity received £11m total income and funded £6.134m of capital projects. Charity capital contribution in 2020/21 related to the development of the Christie @Macclesfield cancer centre. This is due to be completed in 2021/22.</p> <p>NHS commissioners and NHS England have invested £11.6m more in patient treatments than in the previous year, this includes £3.7m top up funding relating to Covid expenditure.</p>	



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	<p>We have invested £55.43m on new assets including:</p> <ul style="list-style-type: none"> • Continuing development of an integrated research facility to replace the fire damaged Paterson research building (completion is due 2022/23) • New information technology and • Estates maintenance to ensure effective patient care <p>Auditors Opinion</p> <p>We have been given a clean bill of health by our auditors who set out in their report that our accounts are a true representation and we pass the required efficient effective and economic tests.</p> <p>Regulators Assessment</p> <p>We have complied with the required standards as well as achieving the best possible rating (1) in the Single Oversight Framework which assesses performance across;</p> <ul style="list-style-type: none"> • quality of care • finance and use of resources • operational performance • strategic change • leadership and improvement capability <p>The Review of the Year video was shown to the meeting. This is available on the website.</p>	
5	Clinical response to Covid-19 at The Christie – Dr Neil Bayman, Executive Medical Director	
	<p>NB outlined the challenges faced by the clinical teams at The Christie from the outset of the pandemic.</p> <p>The main considerations were around how patients could be kept safe, how staff could be kept safe and how services could continue to run.</p> <p>What did we do?</p> <p>Biosecurity measures were put in place very early on, patients and staff were screened on arrival on site. We created cohort wards to contain covid positive patients. Personal protective equipment (PPE) was increased for staff and patients. The distressing decision was made to restrict visitors on site to protect patients and staff. Social distancing was implemented, a difficult feat in clinical spaces. Once it was available, both patients and staff were tested.</p> <p>Staff were asked to work from home, we also implemented virtual and telephone clinics. Meetings became virtual as did our education events.</p> <p>We conducted surgical cases that we wouldn't otherwise have seen through the cancer surgical hub in Greater Manchester.</p> <p>Treatments were delivered in different ways, we reduced the requirement for patients to come on site, fractionation rates for radiotherapy for some cancers were reduced meaning less visits in a course. We looked at less toxic anti-cancer treatments.</p> <p>There was a coordinated response through out clinical advisory group and daily huddle and we worked with regional and national groups.</p> <p>We had a role in educating and informing and put on covid engagement events, we used social media and the broadcast media to encourage patients to get checked and come forward if they were worried about symptoms.</p> <p>We continue to grapple with what we will continue doing to manage the ongoing issues caused by the pandemic. Many of these measures will continue into the future.</p> <p>CO thanked NB for his presentation and to RS for his presentation.</p>	



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6	Questions	
	<p>Questions were invited.</p> <p>Where will the new car park be?</p> <p>RS responded that it will be towards the back of the site off Cotton Lane between there and Kinnaird Road on the site of the previous staff car park, it will now be a tiered car park.</p> <p>CO added that we are very grateful to our neighbours for their forbearance and support through our capital building projects.</p>	
	<p>CO thanked everyone for attending and for the support given in very difficult times.</p> <p>CO noted we will continue to educate, research and care for patients.</p> <p>Meeting closed.</p>	

