

Freedom of Information request

For the 2007/08 and 2008-09 financial years, I would like to request the full expense claims of the following employees of the trust: Chief Executive, the Finance Director, the Clinical or Medical Director, the personnel director and the top three highest-paid employees who are not included on the above list.

For expense claims, I would like to request a full list of all claims made broken down to identify each item claimed, the cost of each item claimed and, where available and within FOIA cost limits, copies of all receipts submitted. If any of the individuals hold a credit card linked to the trust then I would request a copy of the bills for the most recent financial year.

Here are the payroll expense claims and credit card payment for the two year period endng 31st March 2009

Copies if the payroll expense claim are not included as they are currently held in storage due to a transfer of payroll provider , we can provide them but there will be a charge.

Highest Paid Employees	Expenses by type				
	Travel	Accomodation	Other	Recharge	Total
Chief Executive	£3,859.89	£3,213.88	£575.74	-£3,688.48	£3,961.03
Finance Directors	£336.31				£336.31
Medical Director	£4,620.10	£3,062.90	£8.75		£7,691.75
Chief Operating Officer (remit includes HR)	£690.88				£690.88
Director of Nursing	£0.00				£0.00
Clinical Oncologist B	£1,692.40				£1,692.40
Clinical Oncologist R	£946.75				£946.75
					£0.00
Total	£12,146.33	£6,276.78	£584.49	-£3,688.48	£15,319.12

The Finance Director holds a credit card but for the use of trust internet procurement only.

Detailed analysis of expense claims made vai the credit card are attached and a scanned copy of the credit card statement is attached to the email.

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CEO expenses

Payroll expenses by period	Description	£
07 2009	Business Mileage	£154.50
09 2009	Business Mileage	£99.78
10 2009	Business Mileage	£64.71
11 2009	Business Mileage	£41.98
01 2009	Business Mileage	£27.24
02 2009	Business Mileage	£18.72
03 2009	Business Mileage	£9.48
04 2009	Business Mileage	£11.16
05 2009	Business Mileage	£7.32
07 2009	Business Mileage	£0.00
09 2009	Business Mileage	-£9.99
10 2009	Business Mileage	-£9.99
Total Business Mileage claimed		£404.91

Credit Card Use	Date	£	Type	Reason
Bath Spa Bath	15/05/08	£33.90	Accommodation & Subsistence	AUKUH meeting
Ristorante Il Pesce D'Oro Genova Italy	21/05/08	£55.00	Accommodation & Subsistence	OECI conference 5 nights 21-25 May 2008
Jolly Hotel Marina Genova Italy	26/05/08	£939.16	Accommodation & Subsistence	OECI conference 5 nights 21-25 May 2008
Tfl Mfm Paddington	27/05/08	£4.00	Travel	OECI conference 5 nights 21-25 May 2008
Heathrow Rail Link Hounslow	27/05/08	£29.00	Travel	OECI conference 5 nights 21-25 May 2008
Royal Horseguards Front D London	28/05/08	£170.00	Accommodation & Subsistence	NHS national dinner (Darzi) - one night accommodation
Tfl Mfm Embankment	28/05/08	£4.00	Travel	NHS national dinner (Darzi) - one night accommodation
Maas Term 3 Upt Manchester	28/05/08	£26.50	Travel	NHS national dinner (Darzi) - one night accommodation
NCP Limited GT Northern	03/06/08	£5.80	Travel	Car Parking
Pizzeria Gino's Venezia Italy	06/06/08	£37.38	Accommodation & Subsistence	Official Visit to Padua and Veneto Regional Cancer Centre
Café Jemini M Chester M2	17/06/08	£106.35	Accommodation & Subsistence	Working dinner with the trust governors
Radisson Edwardian Man M Chester M2	20/06/08	£260.00	Accommodation & Subsistence	Hire of 2 Business Class rooms 18.12.09
Bar & Grill Altrincham	20/06/08	£31.25	Accommodation & Subsistence	Working lunch - mentorship meeting
Bar & Grill Altrincham	03/07/08	£29.02	Accommodation & Subsistence	Working lunch - with a trust governor
NYC Marathon 212-4232265 United States	07/07/08	£115.67	Other	Fundraising expenses **
Virgin Trains 08457 222 33	25/07/08	£90.00	Travel	Meeting in London
Airline Network Preston	28/07/08	£1,379.44	Travel	Fundraising expenses
Airline Network Preston	28/07/08	£102.00	Travel	Fundraising expenses
Tfl Mfm Euston	29/07/08	£4.00	Travel	Fundraising expenses
Recharge to charity fundraising		-£1,485.44	Recharge	Recharges costs of fundraising to charity
Virgin (WC) Trains Euston Sp	30/07/08	£61.00	Travel	Conference in London
Refund NYC Marathon 212-4232265 United States	30/07/08	-£102.63	Recharge	See Costs **
Refund NYC Marathon 212-4232265 United States	30/07/08	-£5.37	Recharge	See Costs **
Didsbury Piccolino 022 M Chester M2	05/08/08	£30.25	Accommodation & Subsistence	Working lunch - with external consultant
Aircorn 004M 0041614463 866-624-1266 United States	14/08/08	£11.76	Other	Phone services Singapore
Aircorn 001M 00447979705 866-624-1266 United States	14/08/08	£3.26	Other	Phone services Singapore
Conrad Int'l. Centennial Singapore Singapore	15/08/08	£142.67	Accommodation & Subsistence	Research conference Singapore - Room Charge
Northern Rail East Leeds Sst	09/09/08	£16.50	Travel	Fundraising expenses
Airline Network Preston	12/09/08	£1,679.94	Travel	Fundraising expenses
Recharge to charity fundraising		-£1,679.94	Recharge	Recharges costs of fundraising to charity
HFMA Conference	01/10/08	£304.33	Other	Presenting at Monitor SLM conference
Oyez Forms Link	10/10/08	£40.74	Other	Purchase of company seal
Lime Tree Restaurants Mcr	14/10/08	£29.40	Accommodation & Subsistence	Business lunch with consultant
Rep Houses 98.10 London	20/10/08	£72.00	Accommodation & Subsistence	Presenting at Monitor SLM conference
le relais de venise London	20/10/08	£85.20	Accommodation & Subsistence	Presenting at Monitor SLM conference
Tfl Mfm Euston	20/10/08	£5.30	Travel	Presenting at Monitor SLM conference
Joe Allen New York	29/10/2008	£74.91	Accommodation & Subsistence	Fundraising expenses
Applejack US	30/10/08	£25.15	Accommodation & Subsistence	Fundraising expenses
Applejack US	31/10/08	£40.69	Accommodation & Subsistence	Fundraising expenses
Balthazar New York	31/10/08	£113.56	Accommodation & Subsistence	Fundraising expenses
Applejack US	01/11/08	£32.77	Accommodation & Subsistence	Fundraising expenses
Serafina Broadway NY	02/11/08	£71.44	Accommodation & Subsistence	Fundraising expenses
Macy's Grill NY	03/11/08	£40.08	Accommodation & Subsistence	Fundraising expenses
Recharge to charity fundraising		-£403.90	Recharge	Recharges costs of fundraising to charity
Lime Tree Restaurants Mcr	06/11/08	£70.55	Accommodation & Subsistence	Working Lunch with University
Lime Tree Restaurants Mcr	25/11/08	£41.55	Accommodation & Subsistence	Working lunch with Chair UHSM
NCP Limited Mjv Tib Street	10/12/08	£10.20	Travel	Parking Tibb st Manchester
Hilton London Euston	27/01/09	£148.35	Accommodation & Subsistence	AUKUH & Chairs conference Room & Breakfast
Tfl Mfm Russell Square	27/01/09	£5.60	Travel	Car Parking
02 UK London 0285	27/01/09	£19.56	Other	Miscell exp
Tfl Mfm Green Park	28/01/09	£4.00	Travel	Car Parking
Tfl Mfm Euston	02/02/09	£11.20	Travel	Fundraising expenses
Recharge to charity fundraising		-£11.20	Recharge	Recharges costs of fundraising to charity
Grand Central Park Stockport	02/02/09	£8.00	Travel	Car Parking
Didsbury Piccolino 022 M Chester M2	06/02/09	£83.85	Accommodation & Subsistence	Working lunch supporter club
Didsbury Piccolino 022 M Chester M2	09/02/09	£18.00	Accommodation & Subsistence	Working lunch external consultant
Hale Piccolino	18/03/09	£32.10	Accommodation & Subsistence	Working lunch external consultant
Grand Central Park Stockport	23/03/09	£8.50	Travel	Car Parking
Didsbury Piccolino 022 M Chester M2	30/03/09	£18.55	Accommodation & Subsistence	Working lunch external consultant
Radisson Edwardian Man M Chester M2	03/12/08	£120.75	Accommodation & Subsistence	Business woman of the year award - accommodation
Classyglass Co UK	15/12/08	£80.42	Other	Purchase of award
Radisson Edwardian Man M Chester M2	18/12/08	£260.00	Accommodation & Subsistence	Hire of 2 Business Class rooms
Total credit card		£3,556.12		

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Medical Director expenses

Payroll expenses by period	Description	£	£
Nil			£0.00

Credit Card bookings	date	value	type	reason
Snbrsslsair 0820UEB0Dhxw Zaventem	15/05/08	£498.20	Travel	North West Brussels Office and OECI Office Brussels
Maas Term 3 Upt Manchester	16/05/08	£22.00	Travel	North West Brussels Office and OECI Office Brussels
Autolux (Taxis) Bruxelles Belgium	16/05/08	£26.20	Travel	North West Brussels Office and OECI Office Brussels
B A Int-Dom 1252450983667 London	23/05/08	£197.00	Travel	CEO speaking ay Monitor event
Jolly Hotel Marina Genova Italy	26/05/08	£650.14	Accommodation & Subsistence	OECI Annual General Meeting - 2 staff 3 nights
Jolly Hotel Marina Genova Italy	26/05/08	£360.90	Accommodation & Subsistence	OECI Annual General Meeting - 2 staff
Maas Term 3 Upt Manchester	26/05/08	£48.00	Travel	OECI Annual General Meeting
KLM (Int-Dom 0742473540550 London	31/05/08	£294.10	Travel	Official Visit to Padua and Veneto Regional Cancer Centre 2 people
KLM (Int-Dom 0742473540551 London	31/05/08	£294.10	Travel	Official Visit to Padua and Veneto Regional Cancer Centre 2 people
Air France 0572172374013 Airfrance.F	01/06/08	£132.90	Travel	OECI Accreditation Steering Group
Hotel Grenel 4331913 Paris 15 France	02/06/08	£405.58	Accommodation & Subsistence	OECI Accreditation Steering Group
Hotel Donatello Padova Italy	06/06/08	£332.70	Accommodation & Subsistence	Official Visit to Padua and Veneto Regional Cancer Centre
Ristorante Al Giglio Venezia Italy	06/06/08	£110.41	Accommodation & Subsistence	Official Visit to Padua and Veneto Regional Cancer Centre 4 people
Hotel Principe Venezia Italy	07/06/08	£256.50	Accommodation & Subsistence	Official Visit to Padua and Veneto Regional Cancer Centre
Maas Term 3 Upt Manchester	07/06/08	£44.00	Travel	Official Visit to Padua and Veneto Regional Cancer Centre
www.flybe.co2674035436203 flybe.com	15/06/08	£593.71	Travel	OECI Conference Organisation
Premier Inn Manchester W	19/06/08	£85.50	Accommodation & Subsistence	OECI Conference Organisation
The Lime Tree Rest Manchester	19/06/08	£131.15	Accommodation & Subsistence	OECI Conference Organisation
The Midland Hotel Man'Ster M60	20/06/08	£14.74	Accommodation & Subsistence	OECI Conference Organisation
Urbis Trading Ltd Manchester	20/06/08	£34.50	Accommodation & Subsistence	OECI Conference Organisation
Air France 0572173378365	06/07/08	£511.10	Travel	OECI Accreditation Steering Group
Ets Le Corre St Pierre Du France	07/07/08	£114.78	Travel	OECI Accreditation Steering Group
Mercurie Timing Villejuif France	08/07/08	£64.77	Accommodation & Subsistence	OECI Accreditation Steering Group
R2E5436EXK11 95Roissy Ch France	08/07/08	£5.16	Accommodation & Subsistence	OECI Accreditation Steering Group
Maas Term 2 Upt Manchester	08/07/08	£28.50	Travel	OECI Accreditation Steering Group
Taxis G7 0135769 92 Clichy France	08/07/08	£48.04	Travel	OECI Accreditation Steering Group
Taxa 4x35	19/08/08	£26.51	Travel	Stockholm Group - Cancer Research Centre Network
Manchester Airport Car Parks	19/08/08	£30.00	Travel	Stockholm Group - Cancer Research Centre Network
Boots UK - Manchester Airport T1 (Sandwiches for Meal)	19/08/08	£10.97	Accommodation & Subsistence	Stockholm Group - Cancer Research Centre Network
Taxa 4x35	20/08/08	£12.94	Travel	Stockholm Group - Cancer Research Centre Network
Taxa 4x35	20/08/08	£28.17	Travel	Stockholm Group - Cancer Research Centre Network
Taxinord	20/08/08	£14.47	Travel	Stockholm Group - Cancer Research Centre Network
KLM (Int-Dom 0742474593665 London)	27/09/08	£445.40	Travel	OECI Accreditation Steering Group
HMS Host Amsterdam Airport	30/09/08	£27.07	Accommodation & Subsistence	OECI Accreditation Steering Group
Manchester Airport Car Parks	30/09/08	£22.00	Travel	OECI Accreditation Steering Group
Les Taxis Bleus	30/09/08	£21.38	Travel	OECI Accreditation Steering Group
Gusto Didsbury	02/10/08	£61.20	Accommodation & Subsistence	Business Lunch with external consultant
Flybe Call	05/10/08	£35.50	Travel	NWBO Steering Group
Voyager Bar Manchester Airport	06/10/08	£9.77	Accommodation & Subsistence	NWBO Steering Group
Flybe Call	06/10/08	£34.98	Travel	NWBO Steering Group
Autolux (Taxis) Bruxelles Belgium	06/10/08	£38.77	Travel	NWBO Steering Group
Husa President Park Hotel - Breakfast 20EUR Rest Bill 5EUR	07/10/08	£20.35	Accommodation & Subsistence	NWBO Steering Group
Brussels Café	07/10/08	£6.76	Accommodation & Subsistence	NWBO Steering Group
Autolux (Taxis) Bruxelles Belgium	07/10/08	£12.81	Travel	NWBO Steering Group

Manchester Airport Car Parks	07/10/08	£32.00	Travel	NWBO Steering Group
End Bruxelles Taxi	07/10/08	£26.17	Travel	NWBO Steering Group
Refund Air France	14/10/08	-£84.90	Travel	NWBO Steering Group
Deli 169 Ltd Mcr	15/10/08	£20.70	Accomodation & Subsistance	Business Lunch with external consultant
Flybe Mcr/Brussels	03/11/08	£394.42	Travel	Invited Speaker at EU Conference
Brussels Café	05/11/08	£11.24	Accomodation & Subsistance	Invited Speaker at EU Conference
Maas Term 3 Upt Manchester	05/11/08	£22.00	Travel	Invited Speaker at EU Conference
Tie Rack Mcr Euro adaptor	05/11/08	£4.25	Other	Invited Speaker at EU Conference
Lime Tree Mcr	13/11/08	£138.90	Accomodation & Subsistance	Business Lunch with external consultant 4 people
The Lime Tree Rest Manchester	14/11/08	£61.00	Accomodation & Subsistance	Business Lunch charity supporters 3 people
Flybe Mcr/Brussels	08/01/09	£309.96	Travel	European Health Leaders Course
The Fat Loaf Ltd Didsbury	28/01/09	£156.65	Accomodation & Subsistance	Business Lunch directors 7 people
NCP Limited	28/01/09	£25.00	Travel	Car Parking
TWZ Zaventem Belgium	02/02/09	£38.97	Travel	European Health Leaders Course
Sofitel Brussels	06/02/09	£86.24	Accomodation & Subsistance	European Health Leaders Course
Maas Term 3 Upt Manchester	06/02/09	£49.00	Travel	Invited Speaker at EU Conference
ibahn communication services	06/02/09	£4.50	other	European Health Leaders Course
Jet 2 com	17/02/09	£180.07	Travel	European Health Leaders Course
Maas Term 1 upt Mcr	02/04/09	£47.00	Travel	European Health Leaders Course
Nmbs Zaventem Belgium	05/11/08	£4.85	Travel	European Health Leaders Course
Total		£7,691.75		

COO Expenses

Payroll expenses by period	Description	£
01 2009	Business Miles	281.96
02 2009	Business Miles	24.38
05 2009	Business Miles	36.04
10 2009	Business Miles	30.32
12 2009	Business Miles	44.89
01 2009	Miscellaneous Travel	17.60
02 2009	Miscellaneous Travel	2.70
05 2009	Miscellaneous Travel	20.30
10 2009	Miscellaneous Travel	54.40
12 2009	Miscellaneous Travel	176.77
02 2009	Passenger Allowance	1.52
		690.88

FD expenses

Payroll expenses by period	Description	£
10 2009 Calendar Month	Buisness Milage	130.01
10 2009 Calendar Month	Train Fares	187.30
	Parking	19.00
Total		336.31

Director of N&G

Payroll expenses by period	Description	£	£
			£0.00

Highest Paid Employee - Dr Burt

Payroll expenses by period	Description	£
02 2009	Business Miles	203.52
04 2009	Business Miles	169.60
07 2009	Business Miles	328.18
08 2009	Business Miles	396.44
11 2009	Business Miles	396.44
12 2009	Business Miles	198.22
Total		1692.40

Highest Paid Employee - Dr Rao

Payroll expenses by period	Description	£
04 2009	Business Miles	360.40
07 2009	Business Miles	315.35
07 2009	Parking charges	41.00
07 2009	Miscell Travel	230.00
Total		946.75