

29. Registers

The foundation trust shall have:

- 29.1 a register of members showing, in respect of each member, the constituency to which he or she belongs and, where there are classes within it, the class to which he or she belongs; **available for inspection on request only**
- 29.2 [a register of members of the Council of Governors.](#)
- 29.3 [a register of interests of governors](#)
- 29.4 [a register of directors](#)
- 29.5 [a register of interests of the directors](#)

30. Admission to and removal from the registers

- 30.1 The secretary shall remove from the register of members the name of any member who ceases to be entitled to be a member under the provisions of this constitution.
- 30.2 The secretary is to send to Monitor a list of persons who were first elected or appointed as governors and directors.

31 Registers – inspection and copies

- 31.1 The foundation trust shall make the registers specified in paragraph 29 above available for inspection by members of the public, except in the circumstances set out below or as otherwise prescribed by regulations.
- 31.2 The foundation trust shall not make any part of its registers available for inspection by members of the public which shows details of any member of the foundation trust, if the member so requests.
- 31.3 So far as the registers are required to be made available:
 - 31.3.1 they are to be available for inspection free of charge at all reasonable times; and
 - 31.3.2 a person who requests a copy of or extract from the registers is to be provided with a copy or extract.

31.4 If the person requesting a copy or extract is not a member of the foundation trust, the foundation trust may impose a reasonable charge for doing so.

32 Documents available for public inspection

32.1 The foundation trust shall make the following documents available for inspection by members of the public free of charge at all reasonable times:

- [a copy of the current constitution](#)
- [a copy of the current authorisation](#)
- [a copy of the latest annual accounts and of any report of the auditor on them](#)
- [a copy of the latest annual report](#)
- [a copy of the latest information as to its forward planning;](#)
- a copy of any notice given under section 52 of the 2006 Act; **no notices issued**
- [a copy of the foundation trust's membership strategy](#)

32.2 Any person who requests a copy of or extract from any of the above documents is to be provided with a copy or extract.

32.3 If the person requesting a copy or extract is not a member of the foundation trust, the foundation trust may impose a reasonable charge for doing so.