

**CQC Radiotherapy IR(ME)R Improvement Plan (INS2-15526094641)**

<b>Improvement Plan:</b>	<b>Core Services inspected:</b>	<b>Date final report issued:</b>	<b>Improvement Plan Lead:</b>
Improvement plan following CQC IR(ME)R inspection of Radiotherapy.	Radiotherapy IR(ME)R	12 July 2023	Janelle Yorke – Executive Chief Nurse & Director of Quality
<b>Date Improvement plan agreed:</b>	<b>Improvement Plan completion date:</b>	<b>Date approved as complete:</b>	<b>Approving committee:</b>
26 July 2023	30 September 2023	TBC	Risk & Quality Governance Committee

The Radiotherapy IR(ME)R inspection report sets out the key findings from a virtual unannounced inspection on 31 May 2023 of compliance with the Ionising Radiation (Medical Exposure) Regulations (IR(ME)R 2017). The CQC based this on a combination of evidence submitted, including previous statutory notifications and any other intelligence available.

**Areas for improvement**

The following areas are where a breach has been found which did not justify regulatory action. To prevent it failing to comply with legal requirements in future, or to improve the quality of services, the employer should take the following actions to comply.

<b>Regulation</b>	<b>Action required</b>
6 Employer's duties	The employer must ensure that written procedures in respect of those matters described in Schedule 2 are reflective of local practice and that they contain sufficient detail for all duty holders.
6(1)(a) Employer's duties	The employer must ensure that clinically significant incidents are clearly defined within the employer's procedures.
6(1)(a) Employer's duties	The employer must ensure that procedures for making pregnancy enquiries are inclusive of all individuals of childbearing potential.



**Regulation 6: Employers duties**

Objective	Accountable Lead	Action required (reference to detail)	Responsible Improvement Lead	Target Completion date (TC) Completion date (C)	Progress and outcomes Review date (R)	Evidence of implementation (embed evidence)
The employer must ensure that written procedures in respect of those matters described in Schedule 2 are reflective of local practice and that they contain sufficient detail for all duty holders	Executive Chief Nurse & Director of Quality	Review and update 'QS.3.12 Overview of compliance with the ionising radiation (medical exposure) regulations 2017 in external beam radiotherapy and brachytherapy' to reflect local practice and ensure this contains sufficient detail for all duty holders.	Principal radiographer - Governance Radiotherapy and Proton Beam Therapy	30 September 2023 (TC)	10 August 2023 (R): 31 August 2023 (R): 14 September 2023 (R): 26 September 2023 (R):	
The employer must ensure that clinically significant incidents are clearly defined within the employer's procedures	Executive Chief Nurse & Director of Quality	Include definition of a clinically significant incident in QS2.07 Procedure for incidents and complaints	Principal radiographer - Governance Radiotherapy and Proton Beam Therapy	30 September 2023 (TC)	10 August 2023 (R): 31 August 2023 (R): 14 September 2023 (R): 26 September 2023 (R):	



<p>The employer must ensure that procedures for making pregnancy enquiries are inclusive of all individuals of childbearing potential</p>	<p>Executive Chief Nurse &amp; Director of Quality</p>	<p>Review and update reference to pregnancy enquiry references in summary document 'QS.3.12 Overview of compliance with the ionising radiation (medical exposure) regulations 2017 in external beam radiotherapy and brachytherapy' with language inclusive of all individuals of childbearing potential</p>	<p>Principal radiographer - Governance Radiotherapy and Proton Beam Therapy</p>	<p>30 September 2023 (TC)</p>	<p>10 August 2023 (R): 31 August 2023 (R): 14 September 2023 (R): 26 September 2023 (R):</p>	
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